**Requisites for Individual Recruitment from Nepal**

1. Nepali citizens already working in the Sultanate of Oman can attest their employment contract from the Embassy. For others, following conditions to be fulfilled.
2. The Documents of Individuals mentioned below will only be attested effective from 04 December 2023:
3. **A family member of a Nepali citizen employed in Oman (Based on a Relationship certificate issued from a local authority and attested by the Department of Consular Services)**
4. **A former worker who has already worked in Oman.**
5. **If a request has been made in writing from the officials of a government agency or a diplomatic mission in Oman.**
6. **Based on documents confirming that the worker, who was employed in a multinational company or any company in another country, is appointed or transferred to the same company in Oman.**
7. Documents Required for Individual Recruitment:

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| **Documents** |
| **Documents relating to the relative in Oman** |
| Omani ID |
| Passport  |
| Relation Verification Certificate (Attested by Consular Services Department, Kathmandu- Original and Copy)- applicable as per clause 2(a). |
| **Documents relating to the coming Person** |
| Citizenship (Photocopy) |
| Passport (Photocopy) |
| Previous visa/entry/exit stamp/id copy [if applicable as per clause 2(b)] |
| Document from Omani Government agency [if applicable as per clause 2(c)] |
| Transfer letter from Parent Company [if applicable as per clause 2(d)] |
| Online communication document (if any) |
| **Documents related to the Company**  |
| Employment Contract Paper attested by the Ministry of Manpower of Oman |
| Job Offer Letter attested by Oman Chamber of Commerce of Oman |
| Majunia/Visa Paper  |
| CR Copy |
| Sponsor’s ID (Copy) |
| Application of Guarantee Undertaking addressed to the Embassy |

**Note:**

1. The sponsor/ companies willing to recruit Nepali worker through individual recruitment will have to provide free visa and free two-way ticket.
2. For further details, please visit the following websites:
3. <http://www.dofe.gov.np>