Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)

NEPAL
Nepal Safer Schools Project (NSSP) — Project Preparation
Grant No.: IDA E758-NP (Preparation Grant for Nepal Safer Schools Project)

Assignment Title: Senior Structural Engineer (Coordinator, Technical and Safety Group) (Individual Consultant)
Reference No. (as per Procurement Plan): NP-CLPIU EDU-578144-CS-INDV
Date of Publication: 7 November 2026 (2083/07/21 BS)

The Government of Nepal has received financing from the World Bank (International Development Association) toward the cost of the Preparation Grant for Nepal Safer Schools Project (IDA Grant No. E758-NP, under the Grant Facility for Project Preparation), and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include leading and coordinating Team 1 (Technical and Safety Group) of the National School Infrastructure Assessment; reviewing and compiling technical standards; preparing technical standards, checklists, guidelines and assessment forms with filling guidelines; developing the assessment methodology, analysis and quality assurance framework; and providing technical assessment and reporting support, periodic technical progress reports and the final technical report. The estimated level of effort is 9 person-months (198 working days), including approximately 35 days of travel outside Kathmandu Valley, on an intermittent basis over the period December 2026 to 15 July 2027, based at the Department of Education, Sanothimi, Bhaktapur. The assignment is expected to start in December 2026.

The detailed Terms of Reference (TOR) for the assignment (Annex 1) is attached to this request for expressions of interest, and can also be found at the following websites: www.cehrd.gov.np / www.moe.piu.gov.np.

The Department of Education (DOE), Ministry of Education and Sports, now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, including a

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

cover letter, a detailed curriculum vitae, and copies of academic certificates, Nepal Engineering Council registration and experience documents.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2025 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

The Consultant will be selected on the basis of qualifications and relevant experience. The procurement process will be in accordance with the Individual Consultant Selection (Open – National) method set out in the World Bank's Procurement Regulations.

Further information can be obtained at the address below during office hours, 09:00 to 16:00 hours (Nepal Standard Time), on Government working days.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by 12:00 hours (Nepal Standard Time) on 25 November 2026 (2083/08/09 BS).

Department of Education (DOE)
Attn: SDE Ashok Adhikari, Section Chief, Project Infrastructure Development Section (PIDS), Department of Education
Sanothimi, Bhaktapur, Nepal
Tel: +977-9851422340
Website: www.cehrd.gov.np / www.moe.piu.gov.np

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

ANNEX 1: TERMS OF REFERENCE

Senior Structural Engineer (Coordinator, Technical and Safety Group)- Individual Consultant

Project	Nepal Safer Schools Project — National School Infrastructure Assessment for Safer Schools in Nepal
Implementing Agency	Ministry of Education and Sports (MoES) through Department of Education (DoE)
Financing	World Bank Grant Facility for Project Preparation (GFPP) Grant
Procurement Plan Activity Ref.	NP-CLPIU EDU-578144-CS-INDV
Position	Individual Consultant — Senior Structural Engineer (Coordinator, Technical and Safety Group)
Market Approach	Open-National
Duty Station	Department of Education, Bhaktapur, with travel to program districts as required
Reports To	Deputy Director General / Senior Divisional Engineer, Department of Education
Selection Method	Individual Consultant Selection, following an open national request for expressions of interest, in accordance with the World Bank's Procurement Regulations for IPF Borrowers, Seventh Edition, September 2025.

1. Background and Context

Nepal lacks a unified, evidence-based national system for assessing and prioritizing public school infrastructure. Existing information is fragmented, with inconsistent identification of unsafe or aging buildings and limited standardized data on WASH, accessibility, land, classroom adequacy, disaster risk, and future demand. Consequently, infrastructure investments and budget requests may remain largely demand-driven rather than risk- and evidence-informed. The project will establish a National School Infrastructure Assessment System under MoES, covering all public schools through a standardized Level-1 digital assessment. Schools requiring further intervention will be prioritized for Level-2 detailed technical assessment and, where justified, Level-3 master planning and investment preparation, creating a credible pipeline for NSSP and other investments.

The National School Infrastructure Assessment therefore aims to establish a verified, digital and risk-informed national baseline of school infrastructure and identify priorities for detailed technical assessment, rehabilitation, retrofitting, reconstruction, expansion, relocation and long-term school master planning. The Program will support a transition from reactive and demand-driven investment to systematic, risk-informed, inclusive, climate-resilient and needs-based school infrastructure development.

The Department of Education is seeking to engage one qualified Senior Structural Engineer (Technical and Safety Group Coordinator) to support the day-to-day technical activities and the preparation and implementation of school infrastructure assessment, structural safety assessment and related technical standards, tools and guidelines, in accordance with the World Bank's Procurement Regulations for IPF Borrowers and the applicable Legal Agreement.

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

Three-Tier Assessment System

Establish a comprehensive national baseline of public-school physical infrastructure through rapid, digital, and risk-informed Level-1 assessment covering buildings, facilities, WASH, accessibility, utilities, site conditions, hazards, and other relevant physical infrastructure parameters.

Identify and technically assess high-risk and priority schools and buildings through detailed Level-2 structural, geotechnical, and multi-hazard risk assessments, and establish evidence-based recommendations for repair, retrofitting, reconstruction, relocation, or other appropriate interventions.

Strengthen investment and implementation readiness for priority schools through Level-3 site master planning, phased intervention planning, cost estimation, financial planning, DPR preparation, technical design, and procurement readiness for reconstruction, expansion, relocation, or school consolidation/integration.

2. Scope of the Work

The Senior Structural Engineer (Technical and Safety Group Coordinator) will lead and coordinate the Technical and Safety Group and assist the Department of Education in planning, managing and implementing school infrastructure assessment activities, with particular focus on structural safety, infrastructure risk and technical quality assurance, including but not limited to the following:

Thematic Leadership and Management

The Senior Structural Engineer is Coordinator of Team-1: Technical & Safety Group and a member of the Program Implementation Committee (PIC) chaired by the Director General, Department of Education, representing the Group in the PIC. S/he will work directly with the Deputy Director General, Infrastructure and Quality Promotion Division, and the Senior Divisional Engineer to provide overall technical leadership and coordination for Team-1, ensuring quality, consistency and timely delivery of the assigned assessment and technical outputs, and will manage the multidisciplinary Technical and Safety Group comprising structural, civil, school infrastructure, WASH, DRR and geotechnical/geological experts.

Technical Documents and Tools Development

The position will lead and coordinate the development and technical refinement of structural safety assessment tools, forms, checklists, criteria and procedures for the assessment of existing school infrastructure, working closely with Teams 2, 3 and 4 to ensure structural safety requirements are appropriately incorporated into the overall framework. It will coordinate technical review and field testing of proposed tools, identify gaps and recommend improvements, ensuring tools remain consistent with applicable building codes, standards and government requirements.

Contract Management and Technical Support

The position will provide technical leadership and support to the Department of Education in managing service providers and vendors engaged for infrastructure assessment, reviewing work plans, methodologies and deliverables, providing technical guidance and facilitating resolution of technical issues. The position will monitor quality and progress, identify gaps or delays and recommend corrective measures, with particular attention to critical technical outputs and high-risk cases.

Capacity Building and Institutional Support

The position will support the Department of Education in strengthening institutional capacity for sustainable management of safer school infrastructure, including integration of assessment

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

and risk information into IEMIS and other relevant systems, technical inputs to training programs and manuals, and strengthening institutional procedures for periodic assessment, data updating and use of assessment results in planning and budgeting, while supporting knowledge sharing and sustainability beyond the project period.

3. Key Responsibilities

Individual Key Responsibilities

- Lead and coordinate the multidisciplinary Technical and Safety Group, comprising structural, civil, school infrastructure, WASH, DRR and geotechnical/geological experts, as required.
- Provide technical leadership in planning, implementation and quality assurance of the infrastructure assessment, with particular focus on structural safety, vulnerability, condition and risk of existing school buildings.
- Lead the development, review and field testing of technical assessment forms, checklists, classification criteria, scoring systems and other tools related to structural and infrastructure safety.
- Ensure technical consistency and quality in building safety screening, risk classification, prioritization and identification of high-risk or potentially unsafe school buildings.
- Guide and monitor service providers and technical teams engaged by the Department of Education and ensure that their work meets agreed technical requirements, schedules and expected outputs.
- Provide technical review and advice on high-risk cases, immediate safety measures and the need for detailed assessment, repair, strengthening/retrofitting, reconstruction, replacement or relocation.
- Coordinate with other thematic groups and relevant government and partner institutions to ensure integration of structural safety and infrastructure risk considerations into the overall assessment and decision-making process.
- Provide technical inputs to the development and strengthening of the infrastructure assessment system, including integration of relevant technical information into IEMIS and other digital platforms for Level-1, Level-2 and Level-3 Assessment.
- Support capacity building, knowledge transfer and institutional strengthening of relevant technical personnel and government institutions for sustainable management of safer school infrastructure.
- Prepare and review technical reports, recommendations and other outputs and provide expert advice to the Department of Education on technical and safety-related decisions.

Technical and Safety Group — Team Responsibilities and Expected Outputs

- Develop, review and validate technical assessment standards, checklists, safety criteria, classification systems and related assessment tools in accordance with applicable standards and the approved methodology.
- Undertake and support multidisciplinary assessment of building condition, structural safety, site conditions, geotechnical risks and other relevant infrastructure risks for Level-1, Level-2 and Level-3 Assessment.
- Review key aspects of WASH facilities, accessibility, drainage, site services and basic infrastructure safety and identify deficiencies requiring attention.
- Review high-risk, technically complex and critical school cases and provide appropriate technical recommendations, including immediate safety measures.
- Provide technical quality assurance and review of assessments (Level-1 rapid and Level-2 detailed), infrastructure master plans (Level-3), designs and proposed interventions.
- Prepare consolidated technical findings, recommendations and priority actions to support evidence-based investment planning and safer school infrastructure development.

4. Deliverables and Reporting Schedule

No.	Deliverable	Key Contents	Timeline
1	**Detailed and Integrated Work Plan**	Work plan for the Technical and Safety Group and individual members; contribution to an integrated work plan covering Teams 1–4; coordination of inputs, timelines, dependencies and responsibilities; submission for PIU approval.	Week 2
2	**Technical Standards Review and Compilation**	Compilation and review of existing GoN standards, codes and guidelines relevant to school infrastructure safety; identification of gaps and proposed	Week 4

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

No.	Deliverable	Key Contents	Timeline
		amendments/additional standards.	
3	**Technical Standards, Checklists and Guidelines**	Preparation/updating of technical standards, assessment criteria, safety checklists, classification criteria and technical guidelines for school infrastructure assessment and QA.	Week 6
4	**Assessment Forms and Filling Guidelines**	Standardized assessment forms, data fields, formats and form-filling guidelines for different building conditions and risk levels, compatible with the digital assessment system.	Week 6
5	**Assessment Methodology, Analysis and QA Framework**	Methodology and standard procedures for surveys, data verification, technical assessment, QA/QC; standardized processes for analysis, reporting and decision-making through IEMIS.	Week 6
6	**Technical Assessment and Reporting Support**	Ongoing technical inputs for implementation of the assessment system, including verification of data, QA/QC, interpretation/analysis and standardized technical reports.	Ongoing
7	**Periodic Technical Progress Reports**	Periodic updates on progress against the approved work plan, key technical findings, issues requiring attention, status of deliverables and QA recommendations.	Periodic
8	**Final Technical Report and Knowledge Products**	Consolidated key technical outputs, lessons learned, assessment findings, recommendations and measures for institutionalization and continued use of the assessment system.	End of assignment

5. Reporting, Coordination and Representation

The Senior Structural Engineer shall report to the designated Deputy Director General or Senior Divisional Engineer or authorized representative of the Department of Education and shall work in close coordination with the relevant technical teams and service providers. The Consultant shall coordinate with the four thematic technical groups to ensure effective integration of technical inputs and timely implementation of agreed activities. The Consultant shall submit periodic progress reports covering work completed, progress against the approved work plan, key technical findings, planned activities, issues, risks and recommended actions. The Consultant may represent the Technical and Safety Group in technical meetings, consultations, workshops and other relevant forums when authorized by the Department of Education.

6. Duration and Level of Effort

The assignment is expected to commence in November 2026 and continue until 15 July 2027, covering the required activities within the Government of Nepal fiscal year 2083/84. The total level of effort for the Senior Structural Engineer is estimated at 9 person-months (198 days with requirement of travel outside Kathmandu Valley for project related activities for approximately 35 days), over the assignment period. The Consultant will be based at the Department of Education and will provide inputs in accordance with the approved work plan and requirements of the assignment. The level of effort may be adjusted within the overall assignment period, as required to meet key milestones, deliverables and technical priorities.

7. Qualifications, Experience and Competencies

Academic Qualifications

- A Master's degree in Structural Engineering from a recognized university/institution.

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur

- Professional registration with the Nepal Engineering Council.

Professional Experience

- Minimum five (5) years of relevant professional experience in structural design, structural assessment and evaluation of existing buildings.
- Demonstrated experience in building assessment, structural safety assessment and vulnerability assessment, preferably for public or institutional buildings.
- Experience in developing or applying structural assessment methodologies, checklists, technical standards and assessment tools.
- Experience in reviewing structural designs and providing technical recommendations for repair, strengthening/retrofitting and reconstruction of existing buildings.
- Experience working in multidisciplinary teams and coordinating with civil, geotechnical, WASH, DRR and other technical specialists.
- Experience working with Government agencies, development partners or large-scale infrastructure programs, and in school infrastructure assessment, will be an advantage.

Preferred Competencies

- Strong technical knowledge of structural safety, building assessment and seismic and multi-hazard risk.
- Good understanding of the applicable Nepal Building Code, national standards and relevant international standards.
- Strong analytical, problem-solving and technical decision-making skills; ability to lead and coordinate multidisciplinary technical teams.
- Strong capacity in technical report writing, quality assurance and review of technical outputs.
- Familiarity with digital data collection, infrastructure assessment systems and IEMIS or equivalent information systems will be an advantage.

8. Selection Method

The Individual Consultant shall be selected on the basis of qualifications and experience, following the Open – National market approach as approved in the Procurement Plan. The selection will be based in accordance with Individual Consultant Selection method, set out in the World Bank's Procurement Regulations for IPF Borrowers (Seventh Edition, September 2025).

9. Code of Conduct and Conflict of Interest

The Consultant shall perform the assignment with the highest standards of professional integrity, impartiality and accountability, with primary consideration for the safety, dignity and well-being of school children and other users of school facilities. The Consultant shall maintain confidentiality of all school, assessment and personal information obtained during the assignment and shall not disclose or use such information for unauthorized purposes. The Consultant shall avoid any actual, potential or perceived conflict of interest and shall immediately disclose any such conflict to the Department of Education. The Consultant shall comply with applicable Government of Nepal requirements and the Department of Education's Code of Conduct.

10. Facilities and Support to be Provided by the Department of Education

The Department of Education will provide the Consultant with appropriate office space and access to relevant project documents, information and institutional resources required for effective performance of the assignment, including access to relevant IEMIS facilities and systems. The Department will facilitate coordination and communication with relevant divisions, government agencies and stakeholders, and will provide or facilitate access to internet connectivity and reasonable office equipment, survey/testing devices and accessories required for the assigned tasks.

Government of Nepal
Ministry of Education and Sports
Department of Education
Sanothimi, Bhaktapur