



ToR/SM

**Government of Province Government
Ministry of Physical Infrastructure Development
Transport Infrastructure Directorate
Provincial and Local Roads Improvement Program (PLRIP)
Provincial Program Management Unit (PPMU)
Madhesh Province**

Terms of Reference (ToR) for Social Mobilizer

Contract ID: PLRIP/MADHESH/CS/IND/SM/15/082-83

Contract ID: PLRIP/MADHESH/CS/IND/SM/17/082-83

Contract ID: PLRIP/MADHESH/CS/IND/SM/18/082-83

1.0 INTRODUCTION

- 1.1 Government of Nepal (GoN) has received the development credit to implement the Provincial and Local Roads Improvement Program (PLRIP), from the International Development Association (IDA). A part of this financial assistance is to be used for hiring consultancy services through individual consultant(s) in the capacity of Social Mobilizer (SM)
- 1.2 Main objective of the program is to enhance all-weather connectivity, efficiency, and resilience of provincial and local road networks, provide critical connectivity to remote municipalities that are not yet connected to the national or provincial road network and strengthen the capacity of the participating governments. Followings will be the components of PLRIP:

Component1: Enhancing efficiency and resilience of Provincial Roads and Bridges:

- Up-gradation, rehabilitation, improvement of selected Provincial Roads and bridges
- Periodic maintenance of existing Provincial Roads and Bridges
- Routine and recurrent maintenance of existing Provincial Roads and Bridges
- Development of community-led complementary/associated climate-smart infrastructure facilities along the roadside.

Component2: Enhancing all-weather connectivity and access to Municipalities:

- Construction, up-gradation of Local Roads and Bridges to prioritized unconnected very remote Local Level centers and villages.
- Undertaking of pilots to improve access in very remote/remote locations through non-motorized transport and alternative means of access,

Component 3: Strengthening Governance System and Capacity:

Component4: Road safety management:

Component5: Contingent Emergency Response Component (“CERC”).



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- 1.3 PLRIP will be implemented through province governments and local levels in close coordination with federal government. Central Program Coordination Unit (CPCU), established under Department of Local Infrastructure (DoLI) will be in coordination role from the federal government and Infrastructure Development Offices (IDOs) and Technical Unit participating local levels will be the main implementing bodies of this program. Provincial Program Management Unit (PPMU) will be established under Transport Infrastructure Directorate (TID) in each province to manage the program in province level. Project Management Consultants (PMCs) to be based at PPMU will be hired to support PPMU and Project Support Consultants (PSCs) will be hired to support IDOs of the provinces in project implementation and construction supervision. From this fiscal year 2080/81, PLRIP will be implemented in three provinces (Madhesh, Karnali and Sudurpashchim) including some selected Rural/Municipalities.
- 1.4 The PLRIP, PPMU Madhesh Province now intends to hire an individual consultant as Social Mobiliser (SM) to be based at PPMU for assisting the PPMU in social and environmental risk management for the project. The Consultant shall work under the management of PPMU and in close guidance by the Social Specialist (SS) and Environmental Specialist hired by PPMU.

2.0 OBJECTIVES OF THE CONSULTANCY SERVICES

The main objective of the consultancy services is to provide technical support for social and environmental risk management to the PPMU.

3. SCOPE OF THE CONSULTANCY SERVICES

The Social Mobilizer shall assist for social mobilization, community mobilization for Resettlement Action Plan (RAP) preparation and its implementation, data collection and verification for ESMP preparation and overall implementation of the ESMP. S/he will facilitate community consultation, stakeholder engagement and GBV/SEA/SH activities in close coordination with Social and Environmental Specialist of the PPMU. Besides s/he will also involve in walkover survey, feasibility survey, baseline survey and loss inventory survey for selected and other roads to be selected and will work closely with the other team members in overall implementation of the program.

The Social Mobilizer will undertake the following tasks, among others:

- Conduct loss inventory of affected land, structures and other assets of affected household as per instruction/guidance of the Social Specialist;
- Assist to Social and Environmental Specialists for preparation and implementation of ESMP and RAP
- Assist to conduct social appraisal survey, social feasibility study, baseline survey, HH survey, undertake social mobilization activities, assist in livelihood enhancement skills trainings (LEST) and other related training/orientation programs;



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- Assist to Social Specialist in planning and conducting information dissemination, orientations and awareness campaign as outlined in the Environment and Social Management Plan (ESMP) and RAP;
- Assist Environmental Specialist in implementation of ESMP on relocation of public utilities
- Assist Environmental Specialist in implementation of bioengineering works.
- Conduct regular meetings to motivate local beneficiaries specially women in the construction works;
- Play a key role as a facilitator for grievance recording, processing, meetings and overall management of the grievances and prepare status of grievance redress management as per given template;
- Assist Social Specialist to monitor or get status of Gender Based Violence (GBV), Sexual Exploitation Abused (SEA) and Sexual Harassment (SH) in the work site and community;
- Assist to ensure fair working condition to the laborers and accommodation facility of laborers;
- Assist to SS/Project to implement Resettlement Policy Framework and Protocol for Voluntary Land Donation (VLD);
- Regular monitoring on use of PPE by the laborers and report to Social and Environmental Specialist.
- Assist to Social Specialist for payment of compensation for affected assets as per approved Resettlement Action Plan (RAP);
- Assist to SS/Project to complete land ownership transfer of affected land parcels.
- Assist to carry out activities to develop feeling of ownership of development works among the beneficiaries;
- Liaise with Infrastructure Development Office (IDO) and different local units such as wards, CBOs for the effective implication of the project, and
- Undertake any other tasks assigned by PPMU and Social and Environmental Specialist as per requirement.

4.0 MINIMUM QUALIFICATION REQUIRED FOR ELIGIBILITY

The applicants must satisfy the following eligibility criteria:

- At least +2 or equivalent level of academic qualification
- Shall have at least 1 (One) year of experience in social mobilization in infrastructure related projects.
- Candidates from the same province or road site and highly marginalized indigenous people having experience as Social Mobilizer shall be preferred.
- Candidates should have basic computer knowledge on Microsoft Office

5.0 SELECTION METHOD

The consultant selection shall be based on the *Procurement Regulations for IPF Borrowers Fifth Edition September 2023* (“Procurement Regulations”), Open Competitive Selection of Individual Consultants.

6.0 CONSULTANT’S REPORTING OBLIGATIONS

In addition to the regular tasks, the Social Mobilizer should assist for preparing following documents and reports during assigned period.

- i. Monitoring forms and formats for reporting
- ii. Progress reports (Monthly, trimester, semi-annual and annual)
- iii. Any other reports required by PPMU.

The Social Mobilizer will report to the Social Specialist and Environmental Specialist in monthly basis and as and when required.

7.0 DURATION OF CONSULTANT'S SERVICES

- The duration of the Consultant's services shall be for approximately Two (2) years in fulltime basis. The services shall start tentatively from February 2026 and continue till February 2028. The contract shall be terminated if the program does not need the consultant's service due to the program’s internal management or unsatisfactory performance of the consultants as evaluated by the PPMU. Performance evaluation of the consultant will be made in every six (6) months.
- In case of termination of the contract on part of the program (client); the client will inform the consultant in writing one (1) month before.
- If the consultant wishes to leave the project; he/she shall mandatorily inform the PPMU in writing One (1) months before leaving the program.
- The PPMU may extend the consultant’s service if required after evaluating the performance