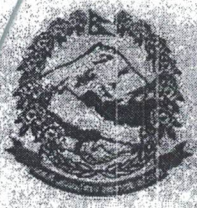


प्रशासन महाशाखा
 दर्ता नं: ३६०
 दिनांक: ०६/१२



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरवार काठमाडौं
 (मानव संसाधन योजना शाखा)



फोन { ४२००५०४
 ४२००२९९
 ४२००३०६
 फ्याक्स नं: ४२००३२२

पत्र संख्या:- ०९९/०८२

चलानी नं: २१०

मिति: २०८१/०६/०९

विषय:- वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा ।

खानेपानी मन्त्रालय
 सचिवालयको सचिवालय
 दर्ता नं:- ५१९
 मिति:- २०८१/६/१९

श्री सबै निकाय ।

तपसिल अनुसारको अध्ययन/तालिम कार्यक्रममा निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४०ख को उपदफा (३) बमोजिम गठित समितिको मिति २०८१/०६/०७ मा बसेको ४०८ औं बैठकबाट तपसिल बमोजिमको निर्णय भएको हुँदा उक्त कार्यक्रममा उपयुक्त कर्मचारी मनोनयन गरी मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना आवश्यक कार्याधिको लागि परराष्ट्र मन्त्रालयको उत्तर पूर्व एसिय महाशाखामा पठाउनुहुन तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य रूपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्याधिको पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

छात्रवृत्ति मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणी भित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबैभन्दा बढी समय काम गरेका आधारमा कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपसिल:

क्र. सं.	अध्ययन/तालिम / अध्ययन समरणको विषय	सिट संख्या	कार्यक्रमको अवधि/फाराम बुझाउने अन्तिम मिति	कार्यक्रम हुने देश / संस्था	आवश्यक योग्यता वा अन्य प्रासंगिक विषय	छात्रवृत्ति वितरण गर्न प्रस्तावित निकाय र निर्णयको व्यहोरा
१.	"Nomination for Long-term Course on "SDGs Global Leader(JFY 2025)" "Study"	Not-stated	Duration of Course:- 2 year for Master's course and 3 years for Ph.D. course from September 2025 Sep 30,2024	Japan /JICA	This program targets candidates from Private Development Sector and Climate Change sector and only candidates having experience working these two fields will be given priority. Screening of the candidate will be made as per the requirement set by both JICA as well as respective University in Japan (University to be specified later). Women are encouraged to apply.	श्री सबै निकाय तथा तहका कर्मचारी मनोनयन गर्ने गरी खुला गर्ने।

(Signature)
 ०६/१०/२१
 (रविन्द्र ओखडा)
 शाखा अधिकृत

बोधार्थ:

श्री सूचना तथा प्रविधि शाखा, सं.मा.त.सा.प्र.ग.: वेबसाइटमा अपलोड गरिदिनुहुन ।

श्री ५२११/१ म.६।१।(१)
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श्री ५२११/१ म.६।१।(१)
 Website मा
 अपलोड गर्ने
 ५०२
 ६।११



JICA Nepal Office
National Life Insurance Building
Lazimpat, Kathmandu, Nepal
Tel: 4525636, 4525637, 4525638
Fax: 4525658
Email: np_oso_rep@jica.go.jp
Url: www.jica.go.jp/nepal/english

Mr. Krishna Prasad DHAKAL
Joint Secretary
North East Asia Division (NEAD)
Ministry of Foreign Affairs
Government of Nepal, Kathmandu

Date: September /18/ 2024
Ref No.: JICA (NP) 24-620

Re: Nomination for Long-term Course on “SDGs Global Leader (JFY 2025)”

Dear Mr. DHAKAL,

We have the honor to bring this note to your kind information that Japan International Cooperation Agency (JICA) Nepal Office is offering **Master’s OR Doctor Degree (Ph.D.)** scholarship program as Long-term training in collaboration with the universities in Japan on “SDGs Global Leader (JFY 2025)” as a part of the Official Development Assistance of the Government of Japan.

Duration of course: In principle, 2 years for Master’s course and 3 years for Ph.D. course from September 2025.

This program targets candidates from Private Development Sector and Climate Change sector and only candidates having experience working in these two fields will be given priority. Since this is academic degree, screening of the candidate will be made as per the requirement set by both JICA as well as respective University in Japan (University to be specified later). In addition, JICA promotes gender equality in capacity development initiative and women candidates are encouraged for this program as well. In this regard, JICA has set the target of percentage of women in this course as 50% in order to achieve “Gender-Equal Governance,” which is one of the priorities of JICA Global Agenda. Therefore, please ensure and understand that the nomination is done in accordance with the above-mentioned criteria strictly.

Further, the additional information related to the required documents for the course, allowance and expenses to be provided to the participants during the course has been furnished in the same GI attached.

Please note that the team of university Professors and JICA training center in Japan would do the final selection. Any of the candidates may be selected based on the requirement of the course. Rejection or denial of participation, other than emergency reason, after selection would require several obligations from the candidate including associated cost.

In the case of nomination form the province and local level, necessary approvals need to be obtained from all concerned authorities in advance.



We would highly appreciate, if you could kindly make your nomination not later than **September 30, 2024**.

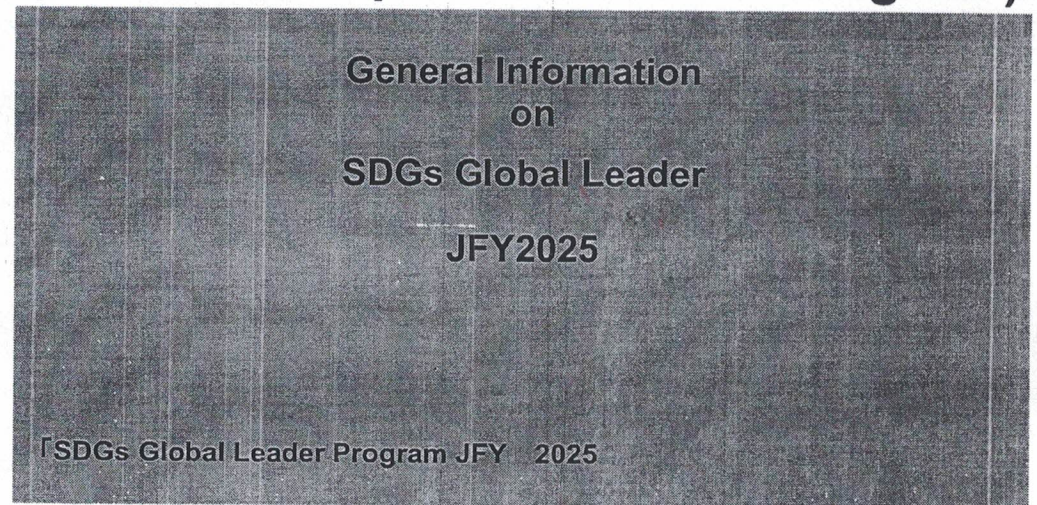
Sincerely yours,

MIZUKA Kenichiro
Senior Representative
JICA Nepal Office

CC:

- Mr. Dhani Ram SHARMA, Joint Secretary, IECCD, Ministry of Finance
- Mr. Umesh Kumar DHAKAL, Joint Secretary, Administrative Reform & HR Planning Div., MoFAGA
- Mr. Yamlal BHUSAL, Joint Secretary, Administration Division, NPC
- Mr. Maheshwor DHAKAL, Joint Secretary, Ministry of Forest and Environment
- Mr. Babu Ram ADHIKARI, Joint Secretary, Ministry of Industry, Commerce and Supplies
- Mr. Shishir KOIRALA, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- Mr. Ramesh ADHIKARI, Under Secretary, OIBN

JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)



This handout provides an overview of the “SDGs Global Leader” program/course, which is one of Japan International Co Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance Japan based on bilateral agreement between respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries, educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developed countries and Japan.

0. Background¹

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

1. Overview²

Until now, JICA has provided training programs as a part of technical cooperation in various fields. In order to strengthen the target countries in respective fields, JICA established a new long-term training program to foster young/mid academicians and leading human resources in various fields of target countries who are capable of influencing their countries or contributing to socioeconomic development in the near future.

The new program/course, "SDGs Global Leader," was established in JFY 2019 under the framework of JICA Development Cooperation (JICA-DSP) for the purpose of promoting the cooperation of sustainable development in the world.

The program/course will offer participants with special curriculums on Japanese developmental experience (JICA-DSP) if necessary, in addition to obtaining a Master's or PhD. degree.

2. Objectives

- (1) To develop high level human resources who are capable of contributing to appropriate policy decisions and its implementation in political and developmental issues in respective fields.
- (2) To establish and maintain mid and long-term amicable relationships between target countries and Japan.

3. Course Outline

The course consists of the acceptance of scholars from 131 countries including 8 countries from Southeast Asia, 6 countries from South Asia, 8 countries from East and Central Asia, 30 countries from Latin America and the Caribbean, and 49 countries from Africa*.

Southeast Asia	Cambodia, Indonesia, Laos, Malaysia, Philippine, Thailand, Timor-Leste and Vietnam
Pacific	Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu
South Asia	Bangladesh, Bhutan, Maldives, Nepal, Pakistan, Sri Lanka
East and Central Asia	Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyz, Mongolia, Tajikistan and Turkmenistan
Latin America and the Caribbean	Dominican Republic, El Salvador, Honduras, Mexico, Panama, Antigua and Barbuda, Commonwealth of Dominica, Grenada, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Republic of Trinidad and Tobago, Republic of Suriname, Republic of Guyana, Guatemala, Cuba, Belize, Costa Rica, Jamaica, Nicaragua, Haiti, Argentine, Bolivia, Brazil, Chile, Colombia, Ecuador, Paraguay, Peru, Uruguay
Middle East and Europe	Iraq, Palestine, Jordan, Morocco, Iran, Egypt, Tunisia, Turkey, Moldova, Ukraine, Republic of North Macedonia, Montenegro, Albania, Kosovo, Bosnia and Herzegovina, Algeria*Only 3 members will be selected.
Africa	49 Sub-Saharan African countries (Applicants from African countries should refer "General Information on SDGs Global Leader Program for Sub-Saharan African countries JFY2024")

Development Experience⁴), and/or internship programs will be planned in order to enrich the participant experience of their courses of studies at the universities.

Accepted applicants are recommended to participate in internship programs at public or private entities during the preparation of the contents and schedule of the internship in close consultation with the participants and host organizations. Compensation or remuneration should be paid to the participants or host organizations.

4. Duration

In principle, 2 years for Master's course and 3 years for Ph.D. course (depending on the program offered by university).

5. Number of Participants

Southeast Asia	15
Pacific	21
South Asia	9
East and Central Asia	10
Latin America and the Caribbean	15
Middle East and Europe	3
Sub-Saharan Africa	(Applicants from African countries should refer "General Information on SDGs Global Leader Program for Sub-Saharan African countries JFY2024")

6. Language to be used in this Program

English

7. Eligibility⁶

Candidate applicants must satisfy the following requirements:

- (1) Current Duties: young or middle-career government officials, prospective academics, or personnel from organizations expected to contribute policy formulation or its implementation for tackling sustainable developmental issues
- (2) Nationality: citizen of the above countries eligible for Japan's ODA
- (3) Age:
for Master's programs, thirty-five (35) years of age or under in principle (As of April 1st, 2025).
for Ph.D. programs, forty (40) years of age or under in principle (As of April 1st, 2025).
- (4) Educational Background:
for Master's programs, a Bachelor's Degree or Master's Degree holder
for Ph.D. programs, a Master's Degree holder
(Only Pacific Island countries) for Bachelor's programs, complete secondary education (or other education equivalent to or exceeding CEFR B2 level)
least one year of working experience
Language: adequate English skills both in written and oral communication to complete Master's and Ph.D. programs

Equivalent Score

TOEFL iBT: 80

IELTS: 6.5

※The Japanese-language proficiency skill is not required in this program.

8. Admissions

Candidates must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the entrance examination⁷ of the university they have applied to, including examinations to enter the applicants' desired Master's course.

9. Application Guidelines

Candidate applicants must apply through the procedures as described below, which are necessary requirements for the selection of candidates by the Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each applicant is required to submit the "Application Documents"⁸ listed in (2) below to JICA overseas office in your country.

(2) Application Documents

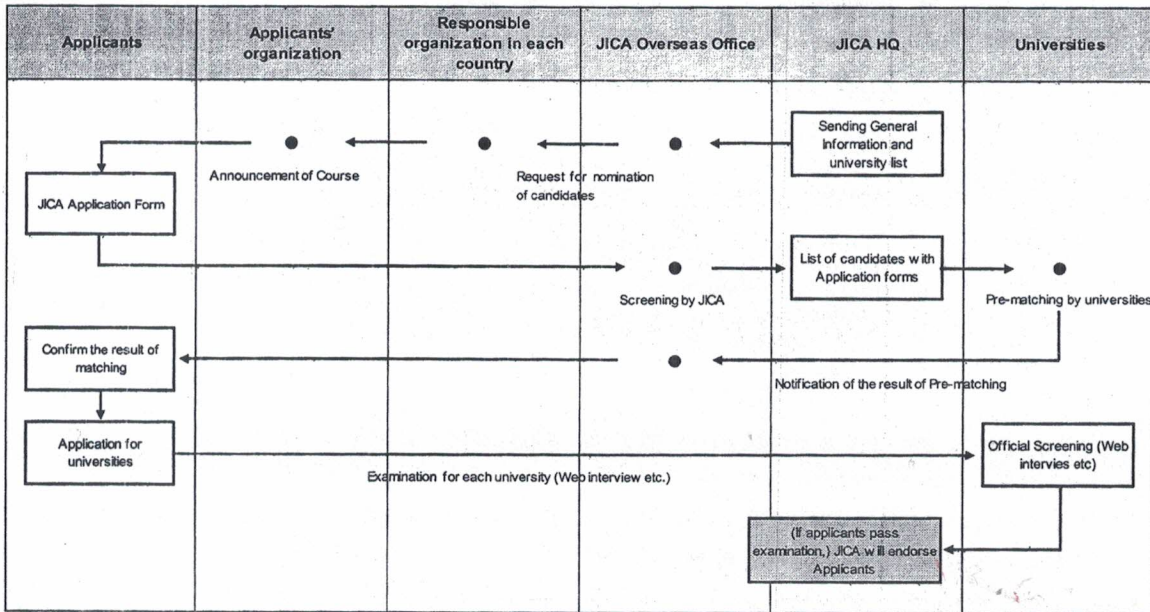
- 1) SDGs Global Leader Program for JFY 2025 Application Form consists of:
 - Personal Information
 - Educational Background
 - Present Organization and Nomination
 - Work Experience
 - Declaration (Terms and Conditions needed to be agreed by candidate applicants)
 - Research Plan (Annex 2)
 - Career Plan (Annex 2)
- 2) Graduation certificate
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
- 3) Academic transcript
 - * Must contain all the grades earned at the university attended by the applicant
 - * Officially certified copies of the original transcript
 - * Written in English or accompanied with official translation in English
- 4) Photocopy of certificate of English Test
- 5) A copy of Passport or ID with photo (for checking nationality, name, sex, and date of birth).
- 6) 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)
- 7) Health certificate (when the participant applied to the entrance examinations or within 6 months before arrival⁹)

(3) Procedures in General

Based on the above documents, candidate applicants are nominated and approved by their country's government by JICA.¹⁰ After this procedure, screening will be conducted at the universities chosen by the applicant.

Please kindly note that universities may reject the applicant's application when the required documents, or the application is not accepted by the universities.

Candidate applicants must follow each university's application procedure after the screening. If the applicants withdraw after their official applications to the universities, applicants must inform their withdrawal to JICA office of your country.



(4) Points to be Noted regarding Procedures

- 1) Fees for English proficiency test can be reimbursed only for when the general entrance examinations are taken. De should be consulted with the nearest JICA overseas office of each candidate.

JICA shall determine whether the candidate is eligible to participate in training in Japan. JICA shall make a decision on acco on several factors such as entrance examination results, planned number of participants, medical examination results and othe will not be disclosed.

10. Schedule

Universities <u>Without Pre-application matching Process</u>		Universities <u>With Pre-application matching Process</u>	
By the middle of October 2024	Nomination of candidate applicants in respective organizations	By the middle of October, 2024	Nomination of candidate applicants in respective organizations
	Selection of candidate applicants by responsible organization in each country		Selection of candidate applicants by responsible organization in each country
By the Beginning of November o to the beginning of December 2024	"Application Documents" must be submitted to JICA overseas office in charge of the country of applicants. (Varies according to the entrance examination schedule of universities)	By the Beginning of November 2024	"Application Documents" must be submitted to JICA overseas office in charge of the country of applicants.
November, 2024	Screening by JICA	November –middle of January, 2025	Screening by JICA
[No Pre-application Matching Process conducted but apply for the general entrance examination directly to the university]			Pre-application Matching Process by university
		By the end of January, 2025	Notification of the results of Pre-application Matching Process from each university through JICA overseas office
November -	Application to take University's general	February -	Application to take University's general

【長期研修】(2024年8月版)

August-October, 2025	Orientation by JICA overseas office before departure	August-October, 2025	Orientation by JICA overseas office before departure
	Arrival in Japan		Arrival in Japan
	Orientation by JICA Domestic Offices		Orientation by JICA Domestic Offices
	Beginning of Fall 2025 Term		Beginning of Fall 2025 Term

Schedule for the application period for the general entrance examination depends on each university.
 *Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

11. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to part program/course. See the table below for further details. Note that the payments (e.g., for tuition, research support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant

Expense category	Payment amount	Payment frequency
Tuition (examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750~106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	Actual costs (up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included).	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to cover personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of

(excluding Bachelor's Degree program)

12. Expenses Not to Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa

- (16) Medical cost related to the same illness over 180 days
- (17) National Health Insurance fee

Note: If participant / accepted applicant does not follow the regulation of JICA, the participant may have to bear expenses.

13. Conditions for Participation

The accepted applicants/participants of KCCP are required

- (1) to understand that participants must physically come to Japan to participate in this program at the date of departure
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participant
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has started
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when they wish to finish the program within the program period, or when the participant is not successful on the regular course
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Government of Japan in respect of the course,
- (7) to enroll and complete JICA-DSP online courses when you receive JICA's instructions to do so.
- (8) to observe the rules and regulations of the program implementing partners to provide the program or course, especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism (but not be subjected to disciplinary action such as suspension),
- (9) not to engage in political activities, or any form of employment for profit,
- (10) to agree to be discontinued of the program, should the participant (a) violate Japanese laws, JICA's regulations, (b) commit illegal or any type of immoral conduct including sexual harassment, (c) become criminally involved after arrival in Japan.
- (11) to be responsible for paying any cost for treatment of the said health conditions except for the medical care covered in the table of "11. Expenses To be borne by JICA,"
- (12) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation and to violate the laws and ordinances,
- (13) not to drive a car or motorbike, regardless of an international driving license possessed,
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (16) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (17) to submit a Health Certificate with Medical History in JICA format to JICA office of your country at the application time when the participant applied to the entrance examinations. The valid period of the Health Certificate is different from that of the University, this timing is different. JICA will NOT reimburse the cost to the applicants.
- (18) to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of the second Health Certificate will be borne by JICA.
- (19) to promptly resubmit the Health Certificate, if there are changes in the applicants' health condition, such as a new disease,
- (20) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with infectious disease, please be honest when consulting the doctor for your Health Certificate,
- (21) not to be receiving nor plan to receive another scholarship during the program,
- (22) to understand not to make other applications for different JICA training courses at the same time
- (23) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private business)" is in principle.
- (24) to accept to take tuberculosis related inspections organized by JICA after arrival in Japan.



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.