



नेपाल सरकार
भूमि व्यवस्था, सहकारी तथा गरिबी निवारण मन्त्रालय

प्रशासन शाखा

प.सं.: १.१/प्र/२०७८/७९/१(१)/१०

च.नं.: ०१२२



फोन नं. ४२११६६६
४२११६३२
४२११८५२
४२११८४३
४२००२३९
४२११६६४
फ्याक्स: ४२३२२६२
४२११६४५
सिंहदरबार, काठमाडौं

मिति: २०७८.११.१०

विषय: अनलाईन कोर्स सम्बन्धमा।

परराष्ट्र मन्त्रालयको प.सं. दपूए/६.२/०७८ च.नं. SEAP/५३८५ मिति २०७८.११.०५ को पत्र मार्फत आगामी २१ देखि २५ मार्च २०२२ मा मलेसियाको **Institute for Rural Advancement (INFRA)** ले संचालन गर्ने "Inclusive Rural Development" नामक अनलाईन कोर्समा उम्मेदवार मनोनयनको लागि अनुरोध भई आएकोले यस मन्त्रालय अन्तर्गत कार्यरत ईच्छुक निजामती कर्मचारीले संलग्न बमोजिम फाराम भरी मिति २०७८.११.१६ गते भित्र यस मन्त्रालयको प्रशासन शाखामा प्राप्त हुने गरी पेश गर्नुहुन आदेशानुसार अनुरोध छ।

Signature
१०/११/२०७८
(सजिव नेपाल)
शाखा अधिकृत



नेपाल सरकार

परराष्ट्र मन्त्रालय

दक्षिणपूर्व एशिया तथा प्रशान्त महाशाखा



प.सं.:दपूए/6.2/078

च.नं.:SEAP/5385

मिति: २०७८/११/०५

१७ फेब्रुवरी २०२२

श्री भूमि व्यवस्था, सहकारी तथा गरिबी निवारण मन्त्रालय,
सिंहदरवार, काठमाडौं ।

भूमि व्यवस्था, सहकारी तथा गरिबी निवारण मन्त्रालय

दर्ता नं.: २०८५

मिति: २०७८/११/१५

विषय: उम्मेदवार मनोनयन सम्बन्धमा ।

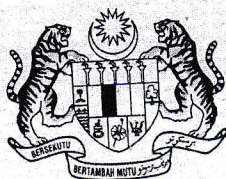
प्रस्तुत विषयमा आगामी २१ देखि २५ मार्च २०२२ मा मलेसियाको Institute for Rural Advancement (INFRA)ले संचालन गर्ने "Inclusive Rural Development" नामक अनलाइन कोर्समा उम्मेदवार मनोनयन गरी पठाउन अनुरोध गर्दै काठमाडौंस्थित मलेसियाली राजदूतावासबाट १६ फेब्रुवरी २०२२ मा लेखेको पत्र र सो साथ संलग्न अन्य कागजातहरु प्राप्त भएकाले तहाँको जानकारी एवम् आवश्यक कार्यार्थ प्रेषित गरिएको व्यहोरा निर्देशानुसार अनुरोध छ ।

प.सं. ११/०५
११/१५

(Signature)
(धनाकुमारी जोशी)
शाखा-अधिकृत

११/०५
११/१५

निजामती कर्मचारीको प्रतिवद्धता : पारदर्शिता र चुस्तता
सिंहदरवार, काठमाडौं



BN 04/2022

The Embassy of Malaysia presents its compliments to the Ministry of Foreign Affairs of the Government of Nepal has the honour to inform the latter that **Institute for Rural Advancement (INFRA)**, one of the Training Institutes under the Malaysian Technical Cooperation Program (MTCP) will be conducting an Online Training Course entitled "**Inclusive Rural Development**". The details are following:-

Date : 21 – 25 MARCH 2022

**Deadline for the Submission
Of application to Embassy** : 04th March 2022

The Embassy has further the honour to inform that the Ministry is invited to nominate official(s) to participate in the said course. The course objective and the application guidelines for the course are as specified in the separate brochure. The working language for the course is English.

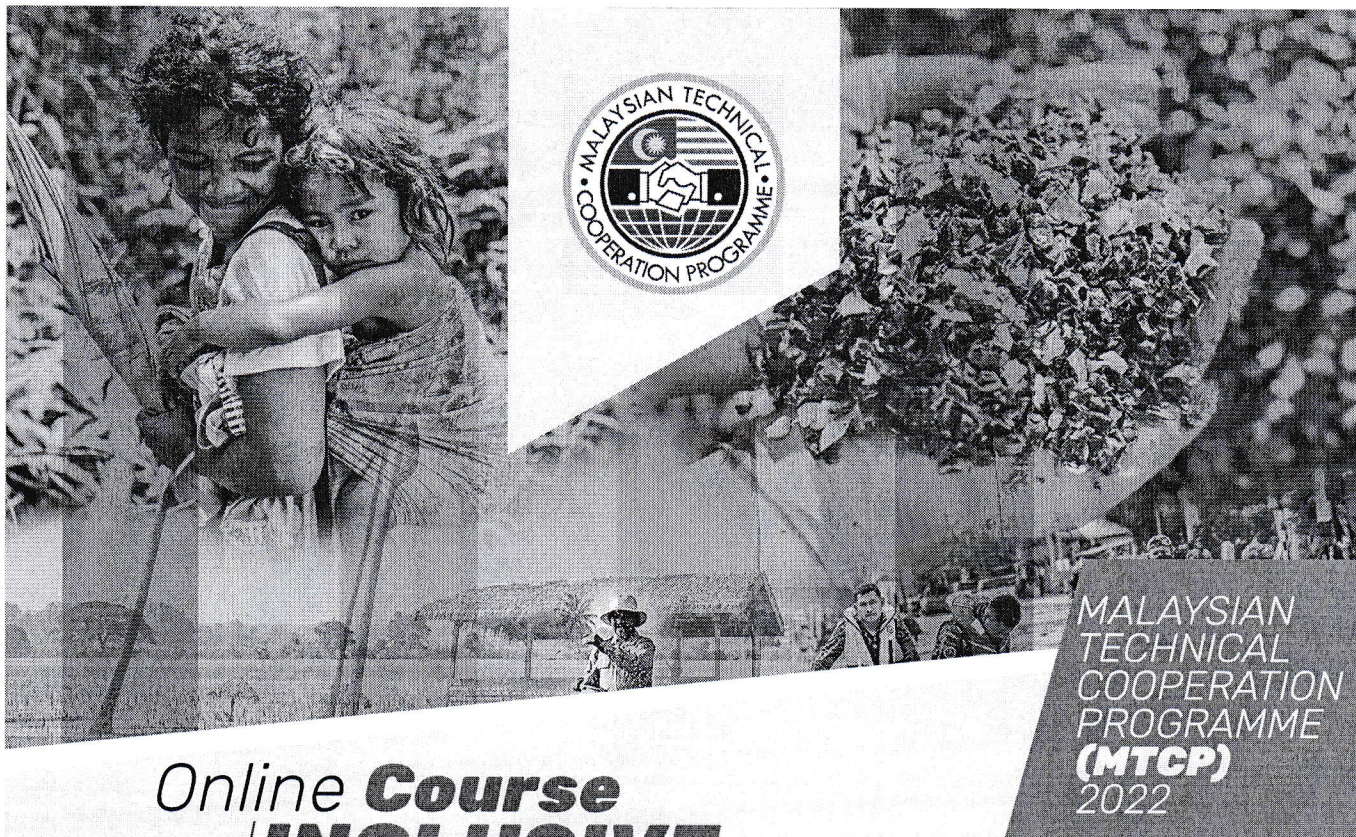
In this regard, the nominee(s) is/ are require to return the completed application form(s) to the Embassy, via the Ministry, before the specific deadline. The application(s) has/ have to be endorsed by the Ministry, or the MTCP National Focal Point of Nepal. Each application must be made in the standard application form. Forms which are incomplete or not endorsed will not be accepted.

The Embassy of Malaysia avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Government of Nepal the assurances of its highest consideration.



KATHMANDU
16 February 2022

Ministry of Foreign Affairs
The Government of Nepal



Online Course **INCLUSIVE RURAL DEVELOPMENT**

**21 MARCH 2022 -
25 MARCH 2022**

14:00 - 18:00 (GMT +8)

ABOUT MTCP

The Malaysian Technical Cooperation Programme (MTCP) was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to the South-South Cooperation, in particular, the Technical Cooperation among Developing Countries (TCDC).

The MTCP emphasizes on the development of human resources through the provision of training in various areas which are essential for a country's development such as agriculture, economy, finance, public management and administration, science & technology and ICT, health diplomacy, safety and security including cyber security, cultural diplomacy, social development, environment-related to SDG2030, education, industrial and technical training. Annually, Malaysia offered more than 60 technical and capacity-building programs under the MTCP, which have benefited more than 35,500 participants from 144 countries.

THE OBJECTIVES OF MTCP

- To share the development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote technical cooperation among Developing Countries.

Institute for Rural Advancement (INFRA)

The Institute for Rural Advancement (INFRA) is a training institution under the Ministry of Rural Development, Malaysia. INFRA was established in 1996 and plays an effective role in building up the nation through the process of stratifying the rural human capital by providing training and non-formal education to the rural community and practitioners/ implementers alike in regards to management of rural development.

Organised by:



INSTITUTE FOR RURAL ADVANCEMENT (INFRA)
Ministry of Rural Development MALAYSIA



www.infra.gov.my



InstitutKemajuanDesa-INFRA



@INFRA_GOV



infra_gov

COURSE OBJECTIVE

- Understand the rural development policies, strategies and programmes especially in Malaysia's context;
- Share information, best practices and lessons learnt in rural development programmes and/or projects, particularly the empowerment of the poor through income generation programmes, value added projects, agriculture; and
- Promote collaboration and networking among key personnel in rural development and poverty alleviation from participating countries.

KEY TOPICS

- Towards 2030 : Malaysia's Rural Development Policy
- Strengthening Rural Economy through Agriculture and Agro-Based Industry in Malaysia
- Indigenous Community Development
- Technology and Practices to Promote Sustainable Waste Management (SWM) in Rural Areas
- Community Based Disaster Management

TRAINING METHODOLOGIES

Online Course

- Live Lectures
- Video & Simulation presentation
- Case Studies
- Sharing Best Practices

ADMISSION REQUIREMENTS

The course is ideally suited for:

- Selected government officials and technical experts from the ministries/ governmental agencies involved in the planning, design, coordination and managing mixed development projects (construction related organization)
- Must demonstrate a good command of spoken and written English;
- Have not participated in any MTCP, previously;
- Strong & stable internet connectivity of minimum 3G internet speed and with appropriate gadget (proper desktop/ laptop) at respective participant's location.

APPLICATION

- The course fees are **fully sponsored** by the Government of Malaysia.

- Applications should be made using the prescribed MTCP forms available at

http://mtcpcoms.kln.gov.my/mtcpcoms/upload/MTCP_2022_ApplicationForm.pdf

- MTCP application forms can also be obtained from the nearest Malaysian Embassy/ High Commission in recipient countries.

- All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs or National Focal/ Aid Coordinator Agency in the respective countries and submitted **ONLY** through the diplomatic channel via the Embassy/ High Commission of Malaysia.

- **Only successful applicants will receive the Official Invitation notification one (1) week from the course date, by the Training Institute via email.**

MANNERS

Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP participants and abide by the laws, rules and regulations as may be stipulated by the host government in respect of this training course.

DRESS CODE

During lectures, male participants are required to dress in long-sleeved shirts with ties, long pants and lounge suits and female participants should be appropriately dressed in office attire.

IMPORTANT

All applicants must provide a valid e-mail address written/ printed legibly in the application form. Confirmation of the course and other notifications will be made using e-mail.

APPLICATION DEADLINE

March 11th, 2022

** All applicants will be notified of their status of application*

Institute for Rural Advancement (INFRA)
Lot 2A, Persiaran Institusi, 43000, Kajang, Selangor MALAYSIA

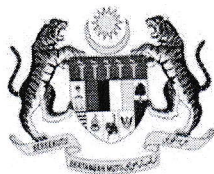
Contact details:

Mr. Ahmad Azri Mohd Saufi / Ms. Noraishah Mohamed Jubere

Email: dpla@infra.gov.my

Telephone: 603-8735 2400

Fax: 603-8926 5905



MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)

Please affix
passport size
photograph

APPLICATION FORM (ONLINE) 2022

Please type or write clearly in capital letters. Do not leave any space blank. Use "NIL" or "N/A" where applicable

FOR OFFICIAL USE ONLY

Reference no : _____
 Received : _____
 Checked : _____
 Recommendation: ☐ YES
 by Mission ☐ NO

Title of Course:	Date of Course:
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1. PERSONAL DETAILS

Family Name (surname):	Date of birth : Day Month Year
First Name:	Citizenship:
Other Names:	Gender:
City and country of birth:	Marital status:
Passport No.: Type of Passport: (Diplomatic/Official/Regular) Expiry Date:	Religion:

2. CONTACT DETAILS

Mailing Address:	Office Address:
Mobile:	Home:
Office:	Fax:
Country Area Number	Country Area Number
Country Area Number	Country Area Number
Person to be contacted in case of emergency :	
Family Name: Relation: Mobile Number: Address: Email:	Office Name: Position: Mobile Number: Address: Email:

3. EDUCATION

Name of institution and place of study	Major/Field of study	Years	Degree

4. EMPLOYMENT RECORD

A. Present or most recent post	B. Previous post
Employer:	Employer:
Years of service (from – to):	Years of service (from – to):
Title of your post/position:	Title of your post/position:
Type of organization: Government / Semi Government / Private / NGO	Type of organization: Government / Semi Government / Private / NGO

Please describe briefly your work including your responsibility.

*Please continue on supplementary pages if necessary

5. REASONS FOR APPLYING THIS COURSE

Have you participated in any training programme in Malaysia before?: YES/NO

Name of Programme:

Organiser:

Year:

Have you participated in any MTCP training programme in Malaysia before?: YES/NO

Name of Course:

Name of Training Institute:

Year:

Please state briefly the reasons for applying to this course and how you hope to benefit from the course.

6. ENGLISH LANGUAGE PROFICIENCY

	Excellent	Good	Fair	Basic	Remarks
Listening					
Speaking					
Writing					
Reading					

Mother tongue : _____

7. **APPLICANT'S DECLARATION**

I, _____ of _____
Name of applicant Representing Country

Declare that:

- a) All information provided is true, complete and accurate to the best of my belief and knowledge, and that I have not wilfully suppressed any material facts;
- b) I am medically fit and free from any medical problems which may impair my ability to attend and complete the training; and
- c) I grant my portrait right licence to MTCP, which is to allow MTCP to shoot photographs and/or videos of my participation to the MTCP and utilize them for the public relation materials of MTCP where and when necessary.

Upon successful selection for the training award, I undertake to:

- a) carry out instructions and abide by such terms and conditions as may be stipulated by the nominating and host governments in respect of this training course;
- b) abide by the rules and regulations of the training institution in which I undertake to study in or be trained under;
- c) submit/present any report which may be required;
- d) refrain from engaging in political activities and any form of employment for profit or gain; and
- e) discontinue the course should I be found guilty of misconduct or be medically unfit.

I fully understand that if I fail to comply with the terms and conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect.

Date

Signature of applicant

8. TO: GOVERNMENT OF MALAYSIA

LETTER OF INDEMNITY

I _____, Passport Number: _____ having an address at _____, hereby declare that I shall be personally liable for and shall indemnify the Government of Malaysia and _____ against all liabilities, claims, losses, demands, actions, suits, proceedings, costs or expenses, in part/total, whatsoever arising under the laws of Malaysia or common law which may be made or taken against the Government of Malaysia and/or _____ or incurred or become payable by the Government of Malaysia and/or _____ in respect of any medical illness, personal injury (whether fatal or otherwise), or the death of any person, by reason of my carelessness, negligence, omission or default, in the course of my training with _____ which is appointed by the Government of Malaysia. Dated this ____ day ____ of 2022.

Signature of applicant)
Name of applicant)
Date)

In the presence of
Signature of Witness)
Name of Witness)
Designation of Witness)
I/C or Passport No.)

9. TO BE COMPLETED BY THE NOMINATING GOVERNMENT

OFFICIAL DECLARATION BY THE NOMINATING AGENCY

On behalf of the Government of _____, I _____
Country Name of Official

Certify that :

- a) I have examined the educational, professional or other certificates quoted by the applicant in this form and I am satisfied that they are authentic and relate to the applicant;
- b) The applicant is medically fit and free from infectious disease and that, having regard to his/her physical and mental history; and
- c) The applicant has attained a level of proficiency in both spoken and written English to enable him/her to follow the course of study/training for which he/she is being nominated.

I nominate (Dr/Mr/Mrs/Ms*) _____ holding Passport No.: _____ for the training course.

Name and Designation

Signature and Official Stamp

Name and Organisation

_____-_____-_____
Country code Area code Office tel no.

Email address

_____-_____-_____
Country code Area code Office tel no.

ENDORSEMENT BY THE NATIONAL FOCAL POINT INCHARGE OF TECHNICAL COOPERATION

Name

Email Address
(Official Stamp)

Designation

Name of Organisation

Signature

_____-_____-_____
Country code Area code Office tel no.

_____-_____-_____
Country code Area code Office tel no.

NOTE : This application form should be duly completed and endorsed by the National Focal Point incharge of Technical Cooperation in your country. Forms which are incomplete or not endorsed will not be accepted.