प्र.मं. १२८७
११/११

नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

जनशक्ति व्यवस्थापन तथा विकास शाखा

फोन { ४२००५०५ ४२००२९९ ४२००३०६

फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ०७८।७९

मितिः २०७८/११/०८

चलानी नं.:- १६३

नेपाल सरकार
ऊर्जा, जलस्रोत तथा सिंचाई
दर्ता नं. : ३५४०
मिति : ०८/११/२०७८

विषयः- वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा ।

श्री ऊर्जा जलस्रोत तथा सिंचाई मन्त्रालय,
सिंहदरबार, काठमाडौं ।

तपसिल अनुसारको अध्ययन कार्यक्रममा तहाँ मन्त्रालय/निकाय वा अन्तर्गतमा कार्यरत निजामती कर्मचारी मनोनयन गर्ने गरी निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४०ख को उपदफा (३) बमोजिम गठित समितिको मिति २०७८/११/०६ मा बसेको ३४५ औं बैठकको निर्णयबाट उक्त कार्यक्रममा उपयुक्त उम्मेदवार मनोनयन गरी **मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना** आवश्यक कार्यार्थ अर्थ मन्त्रालयको **अन्तराष्ट्रिय आर्थिक सहायता समन्वय महाशाखामा** पठाउनुहुन तथा मनोनयन गरिएको **कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य** रुपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णायानुसार अनुरोध छ ।

छात्रवृत्ति मनोनयनमा सम्बन्धित **सेवा, समूह र श्रेणी भित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबैभन्दा बढी समय काम गरेका आधारमा कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन** गर्नुहुन अनुरोध छ ।

तपसिलः

क्र. सं.	अध्ययन/तालिम/ अध्ययन भ्रमणको विषय	सिट संख्या	अवधि / Deadline	कार्यक्रम हुने देश	आवश्यक योग्यता वाअन्य प्रासंगिक विषय	छात्रवृत्ति वितरण गर्न प्रस्तावित निकाय र निर्णयको व्यहोरा
१.	Energy Science and Policy Study	1(One)	/March 10, 2022	Ajou University /KOICA/Korea	• Should be a citizen of the Scholarship Program target country. • Be officially nominated by their governments. • Age: Be under age 40 as of February 1,2022 • Health: be in good health, both physically and mentally. • Should have a completed Bachelor degree or an equivalent to college/university level Educational background. • Should have a good command of both spoken and written English • For more details: https://www.koica.go.kr/ciat/index.do	श्री उर्जा, जलस्रोत तथा तथा सिँचाई मन्त्रालयले १ जना, श्री जल तथा उर्जा आयोगले १ जना र श्री मुख्यमन्त्री तथा मन्त्रिपरिषद्को कार्यालय, कर्णाली प्रदेशले सम्बन्धित मन्त्रालयबाट २ जना उपयुक्त कर्मचारी मनोनयन गर्ने ।

☐ श्री जलस्रोत महाशाखा
☐ श्री ऊर्जा महाशाखा
☐ श्री विकास सहायता तथा प्रादेशिक समन्वय महाशाखा
☐ श्री कार्यक्रम, बजेट तथा अनुगमन महाशाखा
☐ श्री जल, मौसम तथा वातावरण महाशाखा
☐ श्री प्रशासन महाशाखा
☐ श्री कानून तथा फैसला कार्यान्वयन महाशाखा

(सागर के.सी.)
शाखा अधिकृत

नेपाल सरकार

अर्थ मन्त्रालय

(अन्तर्राष्ट्रिय आर्थिक सहायता समन्वय महाशाखा)

सिंहदरबार, काठमाडौं
नेपाल ।

पत्र संख्या: अआससम/२०७८/७९
च. नं.:- ८२४

मितिः २०७८/१०/१४

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरबार, काठमाडौं ।

विषयः- मनोनयन सम्बन्धमा ।

KOREA INTERNATIONAL COOPERATION AGENCY (KOICA) बाट प्राप्त विभिन्न Master's Degree Scholarship Program सम्बन्धी जनवरी २७, २०२२ का पत्रहरु यसैसाथ संलग्न गरी आवश्यक कार्यार्थ पठाइएको व्यहोरा आदेशानुसार अनुरोध गर्दछु । साथै, KOICA बाट प्राप्त Application Guideline (सेट एक) तथा List of Programs (सेट एक) समेत यसै साथ संलग्न गरी पठाइएको व्यहोरा समेत अनुरोध गर्दछु ।

(कल्पना तिम्सिना)
शाखा अधिकृत

टेलिफोन नं.:- बजेट म. ४२११८०१, प्रशासन म. ४२११७४८, ४२११३००, राजस्व व्य.म. ४२११८६७, अ.आ.स.स.म. ४२११८३७
आ.नि.वि.म. ४२११८२६, योजना, अनुगमन तथा मू.म. ४२००५३७, कानून तथा फैसला का.म. ४२११८१३, वि.क्षे.व्य. तथा स.स.म. ४२११९९३, वि.ह.म. ४२११३१६
फ्याक्स नं. ४२११९६४, ४२११३४८ (बजेट म.), ४२११९६५, (अ.आ.स.स.म.)
ईमेल : admindivision@mof.gov.np, वेव साईटः www.mof.gov.np

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

KT

MOFA GA 4613 1

90/92

Date- January 27, 2022

HCD

10/13

Mr. Ishwori Prasad Aryal
Joint Secretary
International Economic Coordination Cooperation Division (IECCD)
Ministry of Finance
Singhadurbar, Kathmandu

Dear Mr. Aryal,

I have the pleasure to inform you the list of 22 Scholarship Programs that Korea International Cooperation Agency (KOICA) is scheduled to organize in 2022. Enclosed herewith are the list of scholarship programs and Application Guideline.

In this regards, I would like to request you to recommend 4 eligible candidates in each courses according to the program guideline and program eligibility criteria along with **3 sets of Application Forms (of KOICA and Application package of respective University, which shall be shared soon)** and send to KOICA Nepal office until given deadline. The qualification of the applicants is explicitly explained in "2022 KOICA Scholarship Program Application Guideline for Master's Degree" enclosed with this letter. The recommended candidate has to go through series of interview including the local interview organized by the KOICA Nepal Office in order to know the motive, willingness to study. **Any form of request or application submitted after the deadline will not be accepted.**

Furthermore, I would like to inform you that the listed Master's courses are the open competition around the world, **therefore KOICA office cannot assure about the confirmation from the University for the nomination made by the Government of Nepal.** The final selection of the candidate solely depends on the applicant's performance in series of interview as well as final judgment of the respective University. Adding on, the timeline of selection process and date of entry to Korea, of the selected participants could be flexible due to COVID 19 pandemic.

For your kind reference KOICA encourages female participation in each of its program, hence it is requested you to recommend more female participants. I thank you for your cooperation and support in this regards.

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

With Best Regards,

한국국제협력단
네팔사무소
KOICA
Korea International Cooperation Agency
Nepal Office

SungHoon Ko
Country Director
KOICA Nepal Office

Enclosure- List of 22 programs, Application Guideline

NOTE- The hard copy of all application shall be shared soon however the soft copy of program information and Application Package of all the respective university is easily available in the link of KOICA CIAT website (*http://www.koica.go.kr/ciat/index.do*) English webpage → Menu (Stay Connected →Notice)

Cc-
-North East Asia Section, Ministry of Foreign Affairs
-Ministry of Federal Affairs and General Administration

한국국제협력단
네팔사무소
KOICA
Korea International Cooperation Agency
Nepal Office

LIST OF KOICA SCHOLORSHIP PROGRAMS For 2022

S.N.	Course Title	University	Deadline
1	Public Management and Public Sector Reforms	Seoul National University	March 10, 2022
2	Urban and Regional Development	University of Seoul	
3	Finance and Tax Policy	Korea University	
4	Local Administration	Sungkyunkwan University	
5	Trade and Industrial Policy for Sustainable and Inclusive Growth	KDI(Korea Development Institute) School	
6	Asian Smart City (for 24 Asia Country)	SungKyunKwan University	
7	Asia E- government (for 24 Asia Country)	Yonsei University	
8	Economic Development	KDI(Korea Development Institute) School	
9	Asian Capacity Building for SDGs(for 24 Asia Country)	Seoul National University	
10	Health Policy and Financing	Yonsei University	
11	Agricultural Economics	Kangwon National University	
12	Agricultural Productivity	Kyungpook National University	
13	Asian High Value-added Agriculture(for 24 Asia Country)	Kyungpook National University	
14	Gender and Rural Community Development **(only for women)**	Yonsei University	
15	Global Fisheries Development	Pukyong National University	
16	ICT Techno Policy	Soongsil University	
17	Techno-Entrepreneurship Competency Based on ICT Convergence	Handong Global University	
18	Energy Science and Policy	Ajou University	
19	Gender and Development	Seoul National University	
20	Asian Gender Leadership ***(for 24 Asia Country, Only for women)***	**Ewha Womans University**	
21	Global Education Leadership	Korea National Univ of Education	
22	Aviation Management	Korea Aerospace University	

2022 KOICA Scholarship Program

Application Guideline

For Master's Degrees

1. Purpose

The KOICA Scholarship Program (SP) for master's degrees is designed to nurture key leaders in developing countries who can contribute to the socio-economic development of their home countries.

2. Target Countries

- Countries selected by KOICA among the DAC List of ODA Recipients
- The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia*	Africa	Latin America	Middle East	Oceania*	CIS*
62 Countries	12 countries	24 countries	11 countries	3 countries	3 countries	9 countries
Name of countries	Bangladesh Cambodia India Indonesia Lao PDR Mongolia Nepal Pakistan Sri Lanka The Philippines Timor-Leste Vietnam	Algeria Angola Burundi Cameroon Côte d'Ivoire DR Congo Egypt Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe Malawi	Colombia Dominican Republic Ecuador El Salvador Guatemala Haiti Honduras Jamaica Paraguay Peru Bolivia	Jordan Palestine Iraq	Fiji Papua New Guinea Solomon Islands	Uzbekistan Kyrgyzstan Azerbaijan Kazakhstan Ukraine Turkmenistan Tajikistan Belarus Georgia

*Note. The courses written 'for 24 Asia countries' are only eligible for applicants from Asia(12), Oceania(3) and CIS(9) countries above.

3. Available Universities and Fields of Study

Master's degree programs offered at the universities below.

Field of Study	University
Public Management and Public Sector Reforms	Seoul National Univ
Urban and Regional Development	Univ of Seoul
Finance and Tax Policy	Korea Univ
Local Administration	Sungkyunkwan Univ
Trade and Industrial Policy for Sustainable and Inclusive Growth	KDI (Korea Development Institute)
Asian Smart City **(for 24 Asia Countries)**	Sungkyunkwan Univ
Asia E-Government **(for 24 Asia Countries)**	Yonsei Univ
Economic Development	KDI (Korea Development Institute)
Asian Capacity Building for SDGs **(for 24 Asia Countries)**	Seoul National Univ
Asian Civil Society Leadership **(for 24 Asia Countries)**	Ajou Univ
Health Policy and Financing	Yonsei Univ
Agricultural Economics	Kangwon National Univ
Agricultural Productivity	Kyungpook National Univ
Asian High Value-added Agriculture **(for 24 Asia Countries)**	Kyungpook National Univ
Gender and Rural Community Development	Yonsei Univ
Global Fisheries Development	Pukyong National Univ
ICT Techno-policy	Soongsil Univ
Techno-Entrepreneurship Competency Based on ICT Convergence	Handong Global Univ
Energy Science and Policy	Ajou Univ
Gender and Development	Seoul National Univ
Asian Gender Leadership **(for 24 Asia Countries)**	Ewha Womans Univ
Global Education Leadership	Korea National Univ of Education
Aviation Management	Korea Aerospace Univ

* All applicants can take only one course for application of KOICA SP program.

* **For more details on the available** courses, refer to the Program Information of each course that is available to access in the KOICA website (http://www.koica.go.kr/ciat/index.do)

English webpage → Menu (Stay connected → Notice)

* Application guideline for 7 more courses will be provided during **March** as below.

Field of Study	University
Social Economy	To be determined (in the middle of bidding process for selecting universities)
Response to Climate Change (Master and PhD)	
Digital Innovation A (Master and PhD)	
Response to Infectious Disease	
Digital Innovation B	

* Course title will be changed after bidding process.

** Response to Climate Change and Digital Innovation A will provide Master and PhD degree courses.

4. Qualifications

Prospective applicants must meet all of the following conditions.

(1) **Citizenship:** Be a citizen of the Scholarship Program target country.

(2) **Government Nomination:** Be officially nominated by their governments.

-Be a government employee. With a minimum of 2 years of experience in the field of study

* Exception1 - Applicants with an 'international NGO' background may apply for the program with two letters of recommendations:

- Your government office; and
- Korean Embassy, world widely known NGO, an UN-associated organizations, or the KOICA Organization within your region

* Applicants with 'international NGO' background are only able to apply for KOICA-AJOU Master's Degree Program in Civil Society Leadership

(3) **AGE:** (Preferably) Be under age 40 as of February 1, 2022.

(4) **Health:** Be in good health, both physically and mentally.

- Those with disabilities, but in good mental and physical health, are eligible to apply.
- Those with severe illness are NOT ELIGIBLE to apply.

(5) **Level of Education:** Have a completed Bachelor Degree or an equivalent to college / university level Educational background.

* Some program have specific qualifications in terms of level of education, and refer to Program Information of each program.

(6) **English Proficiency:** Have a good command of both spoken and written English in order to take classes conducted entirely in English and to be able to write academic reports and theses in English.

(7) Not be a person who has withdrawn from KOICA's scholarship program.

* Person belonging to the institution in which candidates submitted false documents and returned to his / her country arbitrarily in the middle of SP program cannot apply.

(8) Have not participated in KOICA scholarship program or any of the Korean Government's Scholarship Program before.

(9) and other qualifications from university you are going to apply (refer to the Program Information)

5. Support Service (Scholarship Benefits)

Supports	Amounts	Note
Air Fare	Actual amount paid	- Cannot be borne by KOICA in special circumstances like when a participant violates academic regulations - Not borne by KOICA when a participant temporarily leave to his/her home country during the training period - Except for above, borne by KOICA
Tuition Fees	Full amount required by a university	- Borne by university
Extracurricular Activities	Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	- Amount borne by a school varies - Part of the expenses can be borne by participants, and the amount varies among universities
Monthly Allowance	KRW 999,000 per month	- It includes expenses for meals, books and study supplies if needed. - Same amount will be provided per month - If a participant cannot participate in the course for specific reasons like temporary leave to his/her home country, the allowance for that month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day). * The amount deducted (33,300/day) is the same regardless of how many days are in the month.
Accommodation	Actual amount paid	- Electricity and other utility fees shall not be covered - Cost for cleaning, laundry or exchange of bedding shall not be covered - Except for above, borne by universities
Settlement Allowance	KRW 600,000 (once)	- Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others - Borne by universities
Scholarship Completion Grants	KRW 300,000 (once)	- EMS and other expenses needed for returning home (e.g. cost for sending materials) - Borne by universities before departure
Insurance	Actual cost paid	- Refer to separate documents for detailed insurance coverage - Borne by KOICA

* Notes

- KOICA only provides the expenses above.
- Visa expenses, stopover expenses, local transportation and other sundry expenses will not be covered.
- KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.
- If a participant wants to change the flight itineraries, they should pay the additional airfare.
- The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2-3]) necessary for this Scholarship Program.

6. Selection Procedures

Period	Procedures	Details
~ March, 2022	Application	[Application package submission] **- Application deadline (to KOICA regional offices and Korean Embassy) : March 20, 2022** - Prepare all required documents for your admission package and fill out the 'Document Checklist'. - Submit the application package (including both university and KOICA application forms and other required documents) to KOICA regional office or Korean Embassy by the submission date. - Original copies should be sent to university before the phone interviews.
March 20 -March 30	**On-site Interview (KOICA)**	- Participate in an on-site interview by KOICA regional office or Korean Embassy. If an applicant lives in a country where the KOICA regional office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA regional office / Embassy. **-The KOICA Overseas office or the Korean Embassy send the result of interview and related documents to KOICA HQ : March 30**
April 4 -April 15	**Document Screening (University)**	**[1st round : Document Screening]** -Applicants nominated by the KOICA regional office or Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening.
April 21	**Result of Document Screening**	-The result for the 1st round selection will be announced to the applicants. [Preparation for the 2nd round] - Details of the interview including the interviewee list will be sent to the KOICA Overseas offices and interview arrangements will be made respectively.
April 21 -May 11	**Interview (University)**	**[2nd round : Phone Interview]** - University conducts the second round (interview) according to the interview schedule. - Schedule for phone interview will be notified individually by the KOICA Overseas offices or Korean embassy with 2-3 day notice in advance. *** Essay tests are mandatory for some universities.** - KOICA HQs announces the result of interview to the KOICA Overseas office or Korean Embassy : May 19
May 19 -June 10	**Medical Checkup (Local)**	**[3rd round : Medical Check-up]** - Applicants who successfully pass the 2nd round must take the Medical Check-up at the designated institution. -The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully.

		- Examination cost, Transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination. - KOICA announces the result of Medical Checkup.
- June 16	**Admission Notification (result of Medical Checkup)**	- Admissions results will be notified to the regional KOICA offices or Korean embassy. - KOICA informs the participants of their scheduled entry to Korea.
August	**Entry to Korea (Medical check-up in Korea, Etc.)**	

*** The timeline of Selection Process and date of 'Entry of Korea' would be changed due to the COVID19 pandemic**

**** If you are disqualified for a long-term stay from the medical check-up in Korea, you may be deported even if you have successfully passed the local check-up in your country.**

7. Required Documents

All documents should be sent to the regional KOICA office or the relevant government office.

① KOICA Application Form

② Recommendation letter from applicants' governments

③ Document Checklist

④ University Application form with required documents for the university
* Refer to Program Information on KOICA CIAT Website.

* Important Notes for All Applicants:

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.