



नेपाली राजदूतावास, सिओल
Embassy of Nepal, Seoul
주한 네팔 대사관, 서울

Notice

Ref No. :

This is to inform all concerned that the Embassy has commenced the attestation of demand letters for skilled workers under the E-7 visa category, under the **Procedure for Sending Skilled Workers to the Republic of Korea, 2024**, effective from 12 August 2026.

Interested employers may submit their demand letters for attestation through the Embassy's online system either directly by themselves or through an authorized official representative, or through a duly authorized recruitment agency, using the designated online portal (<https://demand.nepalconsular.gov.np/>), along with the following required documents:

S.N.	Required documents
1	Demand Letter (Original & Copy) – Apostilled by the Korean Ministry of Foreign Affairs
2	Power of Attorney given to the Korean Recruiting Agency by the Actual Employer or a Contract between two parties (Original & Copy) – Apostilled by the Korean Ministry of Foreign Affairs
3	The Letter of Guarantee and The Letter of Undertaking addressed to the Embassy (Original)
4	Job Contract
5	Job Description
6	Power of Attorney given to Nepali Recruiting Agency by the Korean Recruiting Agency and a Contract between two parties (Original & Copy) – Apostilled by the Ministry of Foreign Affairs of the Republic of Korea
7	Letter of Commitment for Language and Skill Test
8	Actual Employer Business Registration Certificate (English)/CEO ID (copy) & company profile and Operation License
9	Korean Recruiting Agency Business Registration Certificate (English) / CEO ID (copy) & company profile
10	Nepali Recruiting Agency License Certificate- issued by the Department of Foreign Employment)
11	Official document issued by the concerned government authority stating the requirement of foreign workers under the E-7 visa category

Employers are advised to ensure that all required documents are complete and accurately submitted to facilitate timely processing of their applications.

For detailed information regarding the required document formats, application procedures, and demand letter attestation fees, please visit the Embassy's official website: <https://kr.nepalembassy.gov.np/>

Embassy of Nepal

Seoul

Date: 12 August 2026



Date:

APPLICATION FOR DEMAND LETTER ATTESTATION

We, [Company Name], a company duly incorporated and existing under the laws of the Republic of Korea, hereinafter referred to as 'Employer', hereby submit this application for the attestation of our demand letter to recruit foreign workers from Nepal under the E-7 visa Category. The details of the company, the authorized recruitment agency in Nepal, and the terms and conditions of recruitment are provided below.

We kindly request the Embassy of Nepal to attest our demand letter.

Details of Employer Company in the Republic of Korea

Name: Business Registration No.:
 Address: Email:
 Tel: Fax: Website:
 Name of Sponsor: Mobile: Email:

Licensed Recruitment Agency in Nepal

Name: License No.:
 Address: Email:
 Tel: Fax: Website:
 Owner's Name: Mobile:

Authorized Person Submitting Documents to the Embassy

Name:
 ID No.: Mobile:

Description of Demand

S.N.	Profession/ Position	Number of Workers	Basic Salary	Food Allowances	Total	Remark
1						
2						
3						
4						

Terms and Conditions of Employment

Salary and Benefits: The Employer shall provide the Employee with the agreed basic salary, food allowance, and all other benefits specified above from the date of arrival in the Republic of Korea. If the Employer is unable to provide work upon the Employee's arrival, the Employer shall continue to provide the agreed basic salary, accommodation (including utilities), and food allowance until work is assigned.

Employment Period and Airfare: The employment period shall be (____) years, and renewable upon the Employee's written consent. The place of employment shall be Republic of Korea. The Employer shall provide one-way airfare for joining the company (Kathmandu-Incheon) and return airfare (Incheon-Kathmandu) upon successful completion of the employment contract.

Monthly Salary: The Employer agrees to pay the Employee a minimum monthly salary of KRW _____. Salary shall be paid within seven (7) days following the completion of each working month and deposited directly into the Employee's personal bank account. The competent authority may verify salary payments through the Employee's bank records. Any salary not deposited into the



Employee's bank account shall be deemed unpaid. The Employer shall adjust wages in accordance with the minimum wage standards established by the Government of the Republic of Korea. In addition, the Employee shall be entitled to an annual salary increment upon completion of each year of continuous service.

Allowances: The Employer shall provide all applicable allowances in addition to the monthly salary. Overtime work shall be compensated in accordance with the applicable labor laws of the Republic of Korea. If the Employee is required to work during rest periods or public holidays, the Employer shall either provide meals or compensate the Employee in cash for meals, in addition to overtime pay.

Working Hours: The Employee shall work eight (8) hours per day, five (5) days per week, with total working hours not exceeding forty (40) hours per week, unless otherwise permitted under applicable labor laws.

Public Holidays: The Employee shall be entitled to paid leave on public holidays officially designated by the Government of the Republic of Korea.

Annual Leave: Paid annual leave and other leave entitlements shall be provided in accordance with the Labor Standards Act and other applicable laws of the Republic of Korea.

Accommodation and Welfare: The Employer shall provide suitable and humane accommodation, including utilities (water, electricity, and gas), transportation, uniforms, personal protective equipment, and any applicable travel allowance.

Visa and Residence Permit: The Employer shall be responsible for obtaining and renewing the Employee's visa and residence permit in accordance with the immigration laws of the Republic of Korea.

Insurance: The Employer shall enroll the Employee in all mandatory insurance programs prescribed by the Government of the Republic of Korea, including national health insurance, industrial accident compensation insurance, employment insurance, and other applicable social insurance schemes. Upon the Employee's arrival, the Employer shall promptly complete immigration registration and obtain the required residence permit.

Dispute Resolution: Any dispute arising between the Employer and the Employee shall be resolved in accordance with the applicable labor laws and dispute resolution procedures of the Republic of Korea.

Embassy Inspection: The Embassy of Nepal reserves the right to inspect the workplace and communicate directly with the Employee to verify compliance with the employment contract and applicable labor standards.

Other Terms and Conditions: All other matters not specifically stated herein shall be governed by the labor laws and regulations of the Republic of Korea.

Submitted Documents

(Please prepare the documents, according to the order below and put tick (✓) mark against each attached document. Visit Embassy Website for more information): <https://kr.nepalembassy.gov.np/ko/>

S.N.	Attachments	Check
1	Demand Letter (Original & Copy) – Apostilled by the Korean Ministry of Foreign Affairs	
2	Power of Attorney given to the Korean Recruiting Agency by the Actual Employer or a Contract between two parties (Original & Copy) – Apostilled by the Korean Ministry of Foreign Affairs	
3	The Letter of Guarantee and The Letter of Undertaking addressed to the Embassy (Original)	
4	Job Contract (Original)	
5	Job Description	
6	Power of Attorney given to Nepali Recruiting Agency by the Korean Recruiting	

[Handwritten Signature]



	Agency and a Contract between two parties (Original & Copy) – Apostilled by the Ministry of Foreign Affairs of the Republic of Korea	
7	Actual Employer Business Registration Certificate (English)/CEO ID (copy) & company profile and Operation License	
8	Korean Recruiting Agency Business Registration Certificate (English) / CEO ID (copy) & company profile	
9	Nepali Recruiting Agency License Certificate-issued by the Department of Foreign Employment)	
10	A Commitment Letter from the employer to conduct the language test and skill test free of charge in Nepal	
11	Official document issued by the concerned government authority stating the requirement of foreign workers under the E-7 visa category	

Yours Faithfully,

Name:

Designation:

Signature:

Name of Company:

Official Seal:




Ref. No.

Date:

POWER OF ATTORNEY

We, **[Company Name]**, a company duly incorporated and existing under the laws of the Republic of Korea, having:

Company Registration No.: [Registration Number]

Business Registration No.: [Business Registration Number]

Registered Address: [Full Registered Address], Republic of Korea

(hereinafter referred to as the "**Principal**"),

do hereby nominate and appoint:

[Representative/Agency Name]

Business Registration No.: [Registration Number]

Address: [Full Address], Republic of Korea

as our true and lawful representative and attorney-in-fact for the purpose of recruiting **[Number]** **[Occupation/Position]** under the E-7 visa category from Nepal.

The Attorney-in-Fact is hereby authorized to act for and on behalf of the Principal to:

1. Represent the Principal before the Government of Nepal, including but not limited to the Embassy of Nepal in Seoul, Department of Foreign Employment (DoFE), the Foreign Employment Board (FEB), the Ministry of Labour, Employment and Social Security, and any other competent government authority or institution.
2. Process, coordinate, and complete all matters relating to the recruitment and selection of Nepali workers.
3. Execute, sign, and issue employment contracts, demand-related documents, declarations, applications, undertakings, and any other documents required for obtaining recruitment approval and deploying workers.
4. Submit, receive, amend, or withdraw applications and supporting documents before the relevant authorities whenever necessary.
5. Complete all immigration, labour, visas, and administrative formalities required for the lawful recruitment and employment of Nepali workers.
6. Respond to queries, provide clarifications, and undertake any lawful act incidental or necessary to complete the recruitment process.
7. Perform all acts and execute all documents that may be necessary to give full effect to the authority granted under this Power of Attorney.

This Power of Attorney shall become effective on **[Execution Date]** and shall remain valid until revoked by the Principal through written notice. Any revocation shall not affect actions lawfully taken by the Attorney-in-Fact prior to receiving such notice.



The Principal hereby undertakes to ratify and confirm all lawful acts performed by the Attorney-in-Fact within the scope of the authority granted herein.

I, the undersigned, being duly authorized, have executed this Power of Attorney on behalf of the Principal on this [Day] day of [Month, Year].

FOR AND ON BEHALF OF [COMPANY NAME]

Company Seal

Name: Mr./Ms. [Authorized Signatory]

Designation: [Title]

National ID No.: [National ID Number]

Company ID No.: [Company ID Number]

Signature:



Date:

LETTER OF GUARANTEE

To
Embassy of Nepal
Seoul, Republic of Korea

Dear Sir/Madam,

We, [Company Name], Company Registration No. [Registration Number], having our registered address at [Company Address], Republic of Korea, hereby guarantee that all [Number of Workers] Nepali workers recruited in accordance with our Demand Letter dated [Date], Demand Letter No. [Number], for the category of [Category/Position], and recruited through our authorized agent, M/S [Agent's Name], Licensed No. [License Number], P.O. Box No. [P.O. Box Number], Kathmandu, Nepal, shall be employed and work exclusively for our company in the Republic of Korea throughout the entire period of their employment contract.

We further guarantee that the said workers shall not be transferred, assigned, or sent to work for any other establishment or in any third country during the period of their employment contracts.

We hereby undertake full responsibility for ensuring compliance with the above guarantee and respectfully request your kind cooperation in this matter.

Sincerely,

Name:

Signature:

Designation:

Company:

Company Seal:



Date:

Letter of Undertaking

To
Embassy of Nepal, Seoul
19, Seonjam-ro 2-gil, Seongbuk-gu, Seoul

I, [Full Name], the [Owner/Director/General Manager/Human Resources Manager] of [Company Name], being duly authorized to make decisions and sign this undertaking on behalf of the company, hereby declare and undertake as follows:

1. The Demand Letter, Power of Attorney, Agency Agreement, Employment Contract, Guarantee Letter, and all other documents submitted herewith shall form an integral part of this Undertaking.
2. The Embassy of Nepal shall be informed by official email of the arrival of the recruited employees within three (3) months of their arrival. Such notification shall include information regarding their professional status, salary, and residence permit status.
3. The Embassy of Nepal and its duly authorized officials shall have access to the employees' accommodation and workplace for the purpose of inspection, discussion, and meetings. Upon request, the company shall provide the Embassy of Nepal with a list of Nepali workers, including their contact numbers, payroll slips, bank statements, employment contracts, and other relevant employment documents.
4. The employer shall pay the employees' salaries on a monthly basis, no later than the seventh (7th) day following the last day of the relevant wage period. Employees shall not be deprived of their basic salary due to the employer's failure to provide work or employment.
5. From the date of their arrival in the Republic of Korea, the company shall provide the employees with the facilities and services specified in the Demand Letter, including basic salary, food allowance, and other agreed benefits. If the employer is unable to provide employment to an employee, the employer shall nevertheless provide the stipulated basic salary and food allowance in accordance with the agreed terms.
6. Employees recruited directly by the company or through its authorized recruitment agency shall not, under any circumstances, be demoted, downgraded, or otherwise deprived of their agreed position, salary, benefits, or working conditions. The position and employment category of each employee shall be determined prior to selection and recruitment.
7. The Employment Contract issued by the company and bearing the original signature and official stamp of the authorized recruitment agent at the time of the employee's departure from Nepal shall be considered the valid employment contract. No substitution or alteration of the employment contract shall be made after the employee's arrival in the Republic of Korea.
8. The employer shall solely bear all costs related to residence permits, medical examinations and expenses, insurance, and standard and humane accommodation. The employer shall also bear any fines or penalties arising from delays in processing the aforementioned matters where such delays are attributable to the employer.
9. Upon completion of the employment contract, the employer shall arrange and bear the cost of repatriating the employee to Nepal within one (1) month, while preserving all rights and entitlements of the employee, unless otherwise mutually agreed by the parties.
10. The employer shall remain fully responsible for the payment of employees' salaries and the provision of all other agreed facilities and benefits, regardless of any non-payment, dispute, or other disagreement between the employer and its clients or business partners.



Embassy of Nepal
Seoul

11. In the event of the death of an employee, the employer shall bear the costs associated with the repatriation of the deceased employee's body to Nepal.
12. If, with the consent of the deceased employee's family, the funeral is held in the Republic of Korea, the employer shall bear the costs of the funeral and the repatriation of the deceased's remains, as applicable.
13. In the event that an employee faces serious family circumstances, including the death of a family member, serious illness, or other urgent family problems in Nepal, the company shall facilitate emergency leave and allow the employee to return home in accordance with applicable visa and re-entry requirements, at the employee's own expense, without imposing preconditions such as a monetary deposit, replacement of the employee, or any other guarantee. The company shall also consider, where appropriate, allowing the employee to take early leave at the company's expense.
14. In the event of any misunderstanding, grievance, or dispute between the employer and an employee or employees, the Embassy of Nepal shall be contacted as soon as practicable to facilitate an amicable settlement of the matter.
15. All matters not specifically provided for in this Undertaking shall be governed by and subject to the applicable laws and regulations of the Republic of Korea.
16. I hereby confirm that I am fully aware of, and undertake to fulfill, the rights and obligations of both the employees and the employer as stipulated in the Demand Letter and the accompanying undertaking concerning the recruitment, employment, and repatriation of workers.

Authorized Signature:

Seal of Company:

Full Name:

Name of Company:

Designation:

Business Registration Number:

Contact Number:

Email:



JOB CONTRACT

Having agreed upon the following terms and conditions, we, the undersigned parties, namely the Employer and the Employee, hereby set our seal and signature in confirmation of the job as stated below.

Name of the Employer (Company Name): _____

Address: _____

Contact Number: _____

Business Registration No.: _____

Name of the Employee: _____

Address in Nepal: _____

Contact Number: _____

Passport Number : _____

Title of the job:

Brief job description:

.....

The Employer and the Employee hereby agree to the following terms and conditions:

1. Salary and Benefits:

The Employer shall provide the Employee with the basic salary, food allowance, and all other benefits specified in the demand letter dated [Date] from the date of arrival in the Republic of Korea. If the Employer is unable to provide work upon the Employee's arrival, the Employer shall continue to provide the agreed basic salary, accommodation (including utilities), and food allowance until work is assigned.

2. Employment Period and Airfare

The employment period shall be (____) years, and renewable upon the Employee's written consent. The place of employment shall be Republic of Korea. The Employer shall provide one-way airfare for joining the company (Kathmandu-Incheon) and return airfare (Incheon-Kathmandu) upon completion of the employment contract.

3. Monthly Salary

The Employer agrees to pay the Employee a minimum monthly salary of KRW _____. Salary shall be paid within seven (7) days following the completion of each working month and deposited directly into the Employee's personal bank account. The competent authority may verify salary payments through the Employee's bank records. Any salary not deposited into the Employee's bank account shall be deemed unpaid. The Employer shall adjust wages in accordance with the minimum wage standards established by the Government of the Republic of Korea. In addition, the Employee shall be entitled to an annual salary increment upon completion of each year of continuous service.

4. Allowances

The Employer shall provide all applicable allowances in addition to the monthly salary. Overtime work shall be compensated in accordance with the applicable labor laws of the Republic of Korea. If the Employee is required to work during rest periods or public holidays, the Employer shall either provide meals or compensate the Employee in cash for meals, in addition to overtime pay.





5. Working Hours

The Employee shall work eight (8) hours per day, five (5) days per week, with total working hours not exceeding forty (40) hours per week, unless otherwise permitted under applicable labor laws.

6. Public Holidays

The Employee shall be entitled to paid leave on public holidays officially designated by the Government of the Republic of Korea.

7. Annual Leave

Paid annual leave and other leave entitlements shall be provided in accordance with the Labor Standards Act and other applicable laws of the Republic of Korea.

8. Accommodation and Welfare

The Employer shall provide suitable and humane accommodation, including utilities (water, electricity, and gas), transportation, uniforms, personal protective equipment, and any applicable travel allowance.

9. Visa and Residence Permit

The Employer shall be responsible for obtaining and renewing the Employee's visa and residence permit in accordance with the immigration laws of the Republic of Korea.

10. Insurance

The Employer shall enroll the Employee in all mandatory insurance programs prescribed by the Government of the Republic of Korea, including national health insurance, industrial accident compensation insurance, employment insurance, and other applicable social insurance schemes. Upon the Employee's arrival, the Employer shall promptly complete immigration registration and obtain the required residence permit.

11. Dispute Resolution

Any dispute arising between the Employer and the Employee shall be resolved in accordance with the applicable labor laws and dispute resolution procedures of the Republic of Korea.

12. Embassy Inspection

The Embassy of Nepal reserves the right to inspect the workplace and communicate directly with the Employee to verify compliance with the employment contract and applicable labor standards.

13. Other Terms and Conditions

All other matters not specifically stated herein shall be governed by the labor laws and regulations of the Republic of Korea.

This contract is executed on _____ [Day] _____ [Month] _____ [Year] in _____ [Place] in duplicate, with one copy handed to each party.

This contract is completed, conscious, and aware of its implications without any coercion or fear from any party.

Signature of Employer

.....

Name:

Position:

Name of Company:

Date:

Company Seal:



Signature of Employee

.....

Name:

Date:

POWER OF ATTORNEY GIVEN TO NEPALI RECRUITMENT AGENCY

Date: _____

We, [Agency Name], [Company Registration No.], [Registered Address], Republic of Korea, a company duly incorporated and existing under the laws of the Republic of Korea (hereinafter referred to as the "Principal"), do hereby appoint and authorize [Agency Name], [Business Registration No.], [Registered Address], Nepal (hereinafter referred to as the "Agent"), as our lawful and authorized recruitment Agent in Nepal to undertake the followings for the recruitment and deployment of Nepali workers required by the Principal, in accordance with the applicable demand letter, employment contracts, and the laws and regulations of the Republic of Korea and Nepal:

- a. Recruit and source suitable Nepali workers according to the job categories, number of workers, qualifications, experience, salary, working conditions, and other requirements
- b. Conduct the necessary recruitment, selection, interview, documentation, and related procedures in Nepal;
- c. Coordinate with the relevant authorities and institutions in Nepal in connection with the recruitment and deployment of the selected workers;
- d. Facilitate and complete the necessary procedures for the deployment of selected workers to the Republic of Korea in accordance with applicable laws and regulations;
- e. Arrange for the selected candidates to undergo the required medical examinations through qualified and authorized medical practitioners or medical institutions and submit the relevant medical reports;
- f. Receive, process, and submit relevant employment-related documents, including visas, employment contracts, demand letters, and other documents required for the lawful recruitment and deployment of workers;
- g. Coordinate with the Principal, the workers, and relevant authorities regarding the recruitment, employment, deployment, and, where applicable, repatriation of workers; and
- h. Perform such other lawful acts and procedures as may be reasonably necessary to complete the recruitment and deployment process on behalf of the Principal.

The Principal shall be responsible for fulfilling the terms and conditions relating to the employment and recruitment of workers as agreed under the applicable employment contracts, demand letters, and the Inter-Party Recruitment Agreement executed on [Signing Date of the Agreement].

The Agent shall comply with and perform its responsibilities and obligations in accordance with the terms and conditions of the said Inter-Party Recruitment Agreement, this Power of Attorney, and the applicable laws and regulations of Nepal and the Republic of Korea.

This Power of Attorney shall become effective on [Execution Date] and shall remain valid until revoked by the Principal through written notice. Any revocation shall not affect actions lawfully taken by the Agent prior to receiving such notice.

The Principal hereby undertakes to ratify and confirm all lawful acts performed by the Agent within the scope of the authority granted herein.



Embassy of Nepal
Seoul

I, the undersigned, being duly authorized, have executed this Power of Attorney on behalf of the Principal on this [Day] day of [Month, Year].

FOR AND ON BEHALF OF [COMPANY NAME]

Company Seal

Name: Mr./Ms. [Authorized Signatory]

Designation: [Title]

National ID No.: [National ID Number]

Company ID No.: [Company ID Number]

Signature:



INTER-PARTY RECRUITMENT AGREEMENT

Date:

This Inter-Party Recruitment Agreement (the "Agreement") is made and entered into by and between:

M/S [Name of Company], a company duly registered and existing under the laws of the Republic of Korea, having its business address at [Registered Address], Republic of Korea, and represented by Mr./Ms. [Full Name], in his/her capacity as [Employer/Owner/Director/General Manager/Human Resources Manager], hereinafter referred to as the "FIRST PARTY."

AND

M/S [Name of Company], a company duly registered under the laws of Nepal and licensed to recruit and deploy manpower from Nepal, having its business address at [Registered Address], Nepal, and holding License No. [License No.], represented by Mr./Ms. [Full Name], in his/her capacity as [Owner/Director/General Manager/Human Resources Manager], hereinafter referred to as the "SECOND PARTY."

The FIRST PARTY and the SECOND PARTY shall hereinafter collectively be referred to as the "Parties" and individually as a "Party."

TERMS AND CONDITIONS

1. Recruitment Requirements: The FIRST PARTY shall provide the SECOND PARTY with detailed information regarding the available vacancies, including the required job categories, number of workers, qualifications, experience, salary, working conditions, and other relevant employment terms, in accordance with the applicable demand letter and recruitment requirements.

2. Sourcing of Candidates: The SECOND PARTY shall source and recommend suitable candidates for all required job categories in accordance with the requirements specified by the FIRST PARTY.

3. Provision of Visas: The FIRST PARTY shall make available to the SECOND PARTY all relevant visas and other necessary documents issued or authorized by the competent government authorities of the Republic of Korea for the selected workers.

4. Deployment of Workers: The SECOND PARTY shall complete the necessary recruitment and deployment procedures and deploy the selected workers in accordance with the requirements of the FIRST PARTY and the applicable laws and regulations of Nepal.

5. Employment Conditions and Payment of Salaries: The FIRST PARTY shall fulfill all terms and conditions mutually agreed upon by the Parties concerning accommodation, salary, working hours, overtime, and other employment conditions.

The FIRST PARTY shall ensure that all recruited workers receive their agreed monthly salaries in full and on time, on a regular basis, in accordance with the applicable laws and regulations of the Republic of Korea and the terms of the relevant employment contracts.

6. Medical Examination: The SECOND PARTY shall arrange for each selected candidate to undergo a medical examination conducted by a qualified and authorized medical practitioner or medical institution.

The SECOND PARTY shall provide the relevant medical report certifying that the selected candidate is medically fit for the intended employment and is free from infectious diseases, as required by the applicable laws and regulations.

7. Replacement of Workers: The SECOND PARTY agrees to replace, without additional recruitment service charges, any worker who is found to be unsuitable or unfit for the agreed job, or medically unfit for



Embassy of Nepal
Seoul

employment, during the probationary period of three (3) months, subject to applicable laws and regulations and the terms of the relevant employment contract.

8. Return Air Ticket and Repatriation: The FIRST PARTY agrees to bear the cost of the return air ticket and arrange for the employee's return to Nepal in the following circumstances:

- a. If the FIRST PARTY fails to fulfill the terms and conditions stipulated in the employment contract;
- b. If an immediate family member of the employee suffers from a serious health condition and the employee is required to return to Nepal; or
- c. If the employee is unable to continue employment due to a serious health condition before the expiry of the employment contract.

In such circumstances, the Parties shall coordinate with each other to facilitate the employee's return in accordance with the applicable laws and regulations of the Republic of Korea and the relevant employment contract.

9. Recruitment Service Charges: The FIRST PARTY shall not be required to pay any recruitment service charge or recruitment fee to the SECOND PARTY for the recruitment and deployment of workers under this Agreement.

10. Agreement and Mutual Understanding: Both Parties confirm that they have discussed and mutually understood all matters relating to the recruitment and deployment of workers and have agreed to all the terms and conditions contained in this Agreement.

11. Copies and Execution: This Agreement shall be executed in two (2) identical original copies, each of which shall be deemed an original. One copy shall be retained by each Party.

12. Effective Date: This Agreement shall take effect from the date on which it is signed by both Parties and shall remain valid subject to the terms and conditions contained herein and applicable laws and regulations.

The Parties have signed this Agreement on the date first written above.

FIRST PARTY

SECOND PARTY

Name:

Name:

Position:

Position:

Company:

Company:

Address:

Address:

Signature:

Signature:

Company Seal:

Company Seal:



**COMMITMENT LETTER FOR LANGUAGE PROFICIENCY AND PROFESSIONAL
SKILLS TEST**

Date:

We, **[Name of Company]**, a company duly incorporated and existing under the laws of the Republic of Korea, with Business Registration No. **[Business Registration Number]** and its registered office located at **[Registered Address]**, **Republic of Korea**, hereby undertake and commit to conducting the required language proficiency test and professional skills test for prospective Nepali employees duly selected for recruitment by our company under the **E-7 Visa Category**.

We further declare and undertake that the language proficiency test, professional skills test, evaluation, and certification procedures shall be conducted free of charge.

We also confirm that such tests shall be conducted exclusively at a training or testing institution that is owned and operated by our company; or legally leased by our company; or operated by a training center duly authorized by our company and legally qualified to conduct such testing.

This Commitment Letter is issued voluntarily and in good faith for the purpose of recruiting qualified Nepali skilled workers under the E-7 Visa Category.

For and on behalf of [Company Name]

Company Name:

Business Registration No.:

Company Address:

Authorized Representative:

Designation:

Signature:

Company Seal:

