



नेपाली महावाणिज्यदूतावास
डालस
Consulate General of Nepal
Dallas

VACANCY ANNOUNCEMENT

(Published on 26 December 2025)

The Consulate General of Nepal, Dallas announces the vacancy for the position of **Light Vehicle Driver/Messenger** with the following requirements:

1. Requirements:

- Education: General reading and writing.
- Language: Nepali or English.
- Experience: Minimum 2 years of driving experience; prior experience in similar office will be an added advantage.
- Valid US light motor vehicles driving license.
- Legal immigration status in the US.
- Age: 21-50 years.

2. Contract Period: Six months (can be renewed on performance basis).

3. Mode of Selection: Practical and interview.

4. Salary and other Facilities: As per the rule of the Consulate General.

5. Job Description:

- Driving office vehicles as per the need of the Consulate General;
- Transporting official goods/letters to and from relevant destinations;
- Assisting in delivery and postal works related to the office;
- Picking up and seeing off official guests and visitors as required;
- Assisting in Visa/Protocol/Passport/Consular matters;
- Assisting the Consular Officers in their official functions as required;
- The Employee may be assigned to any relevant jobs/works as per the requirements of the Consulate General.

Interested and qualified candidates are invited to submit their application together with following documents at info@nepalconsulatedallas.org and cgnepaldallas@gmail.com by **9 January 2026**:

1. Signed application letter
2. Copy of Identity Document (*such as National ID card / Passport / Citizenship Certificate*)
3. Curriculum Vitae
4. Copy of driving license
5. Proof of US legal immigration status (*for applicants other than the US citizens*)
6. Any other supporting document.

Only short-listed candidates will be contacted for further selection process.