



नेपाली महावाणिज्यदूतावास

डालस

Consulate General of Nepal
Dallas

VACANCY ANNOUNCEMENT

(Published on 26 December 2025)

The Consulate General of Nepal, Dallas announces the vacancy for the position of **Light Vehicle Driver/Messenger** with the following requirements:

1. Requirements:

- a. Education: General reading and writing.
- b. Language: Nepali or English.
- c. Experience: Minimum 2 years of driving experience; prior experience in similar office will be an added advantage.
- d. Valid US light motor vehicles driving license.
- e. Legal immigration status in the US.
- f. Age: 21-50 years.

2. Contract Period: Six months (can be renewed on performance basis).

3. Mode of Selection: Practical and interview.

4. Salary and other Facilities: As per the rule of the Consulate General.

5. Job Description:

- a. Driving office vehicles as per the need of the Consulate General;
- b. Transporting official goods/letters to and from relevant destinations;
- c. Assisting in delivery and postal works related to the office;
- d. Picking up and seeing off official guests and visitors as required;
- e. Assisting in Visa/Protocol/Passport/Consular matters;
- f. Assisting the Consular Officers in their official functions as required;
- g. The Employee may be assigned to any relevant jobs/works as per the requirements of the Consulate General.

Interested and qualified candidates are invited to submit their application together with following documents at info@nepalconsulatedallas.org and cgnepaldallas@gmail.com by **9 January 2026**:

1. Signed application letter
2. Copy of Identity Document (*such as National ID card / Passport / Citizenship Certificate*)
3. Curriculum Vitae
4. Copy of driving license
5. Proof of US legal immigration status (*for applicants other than the US citizens*)
6. Any other supporting document.

Only short-listed candidates will be contacted for further selection process.