

EXPRESSION OF INTEREST (EOI)

Selection of an executing Agency to Support Nepal's Climate Transparency and Reporting Obligations under the UNFCCC and the Paris Agreement

Issued by	Ministry of Agriculture, Forest and Environment (MoAFE), Government of Nepal
Date of issue	23 June 2026
Closing date	30 June 2026



1. Background

Nepal, as a Party to the UNFCCC and the Paris Agreement, is committed to meeting its reporting obligations under the Enhanced Transparency Framework (ETF, Article 13). These include the preparation and submission of Biennial Transparency Reports (BTR), National Communications (NC), national greenhouse gas (GHG) inventories, and the tracking of progress towards its Nationally Determined Contribution (NDC). To deliver these obligations in a timely and quality assured manner, the Government of Nepal intends to engage a qualified executing agency, supported by available international climate finance.

2. Project Profile

Parameter	Project Details & Requirements
Project Title	Nepal's Combined Second Biennial Transparency Report (BTR2/NC4) and Third Biennial Transparency Report (BTR3)
Funding Source / Grant	Global Environment Facility (GEF) Trust Fund
Project Duration	4 Years (Commencement: June 2026 Completion: June 2030)
Budget	US \$1,233,000 grant
Implementing Agency	United Nations Environment Programme (UNEP) Headquarters
Lead Executing Agency	Ministry of Agriculture, Forests and Environment (MoAFE)
Target Partner Role	GEF Accredited Agency (To act as Co-Executing/Administrative Partner)

3. Objective of this EOI

The purpose of this EOI is to invite eligible agencies to express their interest in implementing a project to support the Government of Nepal in producing its forthcoming BTR, National Communication, and related transparency deliverables, and in strengthening national capacity under Article 13.

4. Scope of Work

The selected agency is expected to provide support across the following areas:

- BTR preparation:** technical and process support to compile, draft, and finalise Nepal's Biennial Transparency Report in line with the Modalities, Procedures and Guidelines (MPGs), including the national GHG inventory, information on NDC progress, climate finance, and support needed and received.
- National Communication:** support to prepare and submit Nepal's National Communication consistent with UNFCCC reporting guidelines.

- c) **NDC tracking and updating:** support to establish and operate systems for tracking NDC implementation and progress indicators, and to inform future NDC updates.
- d) **Article 13 / ETF engagement and capacity building:** capacity building activities for national institutions and experts, including training on inventory development, MRV and transparency systems, reporting tools, and participation in the technical expert review and the facilitative multilateral consideration of progress.
- e) **Institutional and data arrangements:** support to strengthen national arrangements for data collection, quality assurance, and archiving, so that reporting can be sustained beyond the project period.

5. General Terms & Contact Information

- MoAFE reserves the right to accept or reject wholly or partly or all proposals without assigning any reasons whatsoever.
- Missing or incomplete organizational credentials/GEF accreditation proof will result in automatic disqualification.
- Any other matters related to Implementing Agency fees shall be settled directly with UNEP HQ.

6. Eligibility Criteria

Interested agencies should demonstrate:

- Recognised status to access and channel relevant international climate finance (for example, GEF accreditation or equivalent);
- A track record of supporting countries to prepare BTRs, National Communications, and transparency related deliverables;
- Established presence and operational capacity in Nepal;
- Technical expertise in GHG inventories, MRV and transparency frameworks, and capacity building.

7. Submission Requirements

Interested agencies should submit a short expression of interest (maximum 10 pages) including:

- Organisational profile and mandate;
- Summary of relevant experience supporting BTR, NC, and transparency projects, with examples;
- Outline of the proposed approach and an indicative timeline;
- Existing relevant initiatives either in Nepal or regional
- Confirmation of eligibility (Section 6);
- Contact details of a focal person.

8. Submission

Expressions of interest should be submitted to info@mofe.gov.np or hard copy no later than 30 June 2026. Queries may be directed to:

Climate Change Management Division
Ministry of Agriculture, Forests and Environment (MoAFE)
Singha Durbar, Kathmandu, Nepal

- Telephone No.: +97714211737, +97714211599
- Email Address: info@mofe.gov.np

