



प्रदेश स्वास्थ्य सेवा, विविध समूह, सातौं तह, अस्पताल व्यवस्थापक पदको प्रतियोगितात्मक लिखित

परीक्षाको पाठ्यक्रम

परीक्षा योजना (Examination Scheme)

विषय	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली	प्रश्न संख्या x अङ्क	समय
Health Care Planning, Evaluation Management	५०	२०	विषयगत (Subjective)	१० x ५ अङ्क	१ घण्टा ३० मिनेट

Section A- 15 Marks

1. Fundamentals of Management

- 1.1 Concept, definition and characteristics of management
- 1.2 Principle, process, function and scope of management
- 1.3 Theory of management (Classical, Behavioral, Management science, Contingency and Contemporary Theory)
- 1.4 Organization: Meaning, Types and Principle
- 1.5 Leadership: Meaning, function, Type and quality of successful leader
- 1.6 Managerial decision making: Concept of decision-making process
- 1.7 Team work: Concept and importance of team work
- 1.8 Motivation: concept, Techniques and theory of motivation
- 1.9 Meaning and Type of manager and managerial skill

2. Hospital Planning and Disaster Management

- 2.1 Concept, guiding principle, aim and steps of hospital planning
- 2.2 Hospital planning team and factor affecting it
- 2.3 Factors affecting hospital service utilization
- 2.4 Preliminary survey
- 2.5 Impacting factors of hospital planning
- 2.6 Space requirement for different areas of hospital
- 2.7 Concept, definition and history of disaster in the world and Nepal
- 2.8 Type and consequences of disaster
- 2.9 Principle of disaster management
- 2.10 Disaster preparedness, mitigation and response
- 2.11 Health problem associated with disaster
- 2.12 Designing hospital disaster plan
- 2.13 Managerial issues in disaster management
- 2.14 Planning and design of Hospital
- 2.15 Medical Architecture


निर्देशक



3. Health Care Planning and Evaluation

- 3.1 Concept, definition, scope and steps of healthcare planning and evaluation
- 3.2 Planning and evaluation cycle
- 3.3 Logical model for program planning and evaluation
- 3.4 Real time, midterm, outcome and impact evaluation
- 3.5 Source of information for healthcare planning
- 3.6 Tools and techniques for collecting information for health care evaluation
- 3.7 Evaluation criteria and tools
- 3.8 Methods of monitoring and evaluation
- 3.9 Strategic healthcare planning
- 3.10 Health planning problems in Nepal
- 3.11 Monitoring and evaluation in Nepal
- 3.12 Annual planning cycle in three tiers of government

Section B- 15 Mark

4. Human Psychology and Behavior

- 4.1 Nature and perspective of human psychology
- 4.2 Importance of biology in psychological understanding of behavior, neurons and nervous system
- 4.3 Sensation and perception
- 4.4 Learning and memory
- 4.5 Cognition, motivation, emotion and stress
- 4.6 Personality

5. Anatomy and Physiology

- 5.1 Introduction and terminology of Anatomy and Physiology
- 5.2 Introduction and function of muscular system
- 5.3 Introduction and function of skeletal system
- 5.4 Introduction and function of nervous system
- 5.5 Introduction and function of sensory system
- 5.6 Introduction and function of respiratory system
- 5.7 Introduction and function of urinary system and kidney function
- 5.8 Introduction and function of reproductive system
- 5.9 Introduction and function of circulatory system

6. Human Resource Management (HRM)

- 6.1 Changing concept and function of HRM
- 6.2 Essential skill of HR manager
- 6.3 Training and its method



- 6.4 concept, process and benefit of performance appraisal
- 6.5 Improving employee performance
- 6.6 Legal requirement for safety and health
- 6.7 Human resource planning and recruitment
- 6.8 Performance Appraisal

7. Inventory, Medical Record and Biomedical Management

- 7.1 Concept, introduction, definition and function of inventory management
- 7.2 Objective and importance of inventory management
- 7.3 Logistic and store management in hospital
- 7.4 Fundamentals of purchasing
- 7.5 Legal aspects of purchasing
- 7.6 Medical Record System
- 7.7 Data and MIS Management
- 7.8 IT in Health care system

Section C- 10 Marks

8. Quality Management

- 8.1. Concept, principle and method of quality management
- 8.2 Quality control and factors affecting it
- 8.3 Concept and meaning of total quality management
- 8.4 Emerging quality management issues and challenges
- 8.5 Quality Issues in Health Care

9. Introduction to Research

- 9.1 Meaning and type of research
- 9.2 Scientific research process
- 9.3 Quantitative and qualitative research approach
- 9.4 Data: type, sources and its uses
- 9.5 Method of analyzing quantitative data
- 9.6 Probability and non-probability sampling
- 8.7 Type of sampling
- 9.8 Determination of sample
- 9.9 Importance of research in Health Care


निर्देशक

Section D- 10 Marks



10. Health Care Law and Ethics

- 10.1 Hippocrates oath and declaration of Geneva
- 10.2 Professional code of conduct and ethics
- 10.3 Inform consent and confidentiality
- 10.4 Concept of duty and standard of care
- 10.5 Patient right and responsibility
- 10.6 Liabilities of negligence
- 10.7 Nepal medical council act
- 10.8 Nepal health professional council act
- 10.9 Nepal nursing council act
- 10.10 Nepal pharmacy council act
- 10.11 Nepal health research council act
- 10.12 Nepal health service and labor act
- 10.13 Narcotic control act
- 10.14 Infectious disease control act
- 10.15 Human organ transplant act
- 10.16 Consumer protection act
- 10.17 Provision of health care in the constitution of Nepal
- 10.18 Current national guidelines for health care waste management
- 10.19 Health facility operation standards

पाठ्यक्रमका एकाईहरूबाट सोधिने प्रश्नहरूको संख्या र अङ्कभार निम्नानुसार हुनेछ :

खण्ड	A			B				C		D
एकाई	1	2	3	4	5	6	7	8	9	10
अङ्क भार	1	1	1	3				1	1	2

द्रष्टव्य:

लिखित परीक्षाको माध्यम भाषा नेपाली वा अंग्रेजी वा नेपाली र अंग्रेजी दुवै हुनेछ ।

निर्देशक