



Request for Expression of Interest

Government of Nepal

Ministry of Infrastructure Development

Department of Local Infrastructure Development

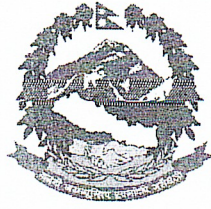
Trail Bridge Section

Shreemahal, Pulchowk, Lalitpur

Date: **15th October 2026**

Name of Project: ***Procurement of Third Party Inspector for Steel Wire Ropes***

1. Government of Nepal (GoN) has allocated fund ***towards the cost of Procurement of Third Party Inspector for Steel Wire Ropes*** and intends to apply a portion of this ***fund*** to eligible payments under the Contract for which this Expression of Interest is invited for **National consulting service**.
2. The ***Trail Bridge Section, DoLID*** now invites Expression of Interest (EOI) from eligible **Individual consultant** (“consultant”) to provide the following consulting services: ***Inspection of 361 reels of Steel Wire ropes of different sizes.***
3. Interested eligible consultants may obtain further information and EOI document free of cost at the ***Trail Bridge Section, DoLID, Shreemahal, Pulchowk, Lalitpur*** during office hours on or before **2nd November 2026** or visit the client’s website ***https://doli.gov.np***.
4. Expressions of interest shall be delivered manually to the ***Trail Bridge Section, DoLID, Shreemahal, Pulchowk, Lalitpur*** on or before ***3rd November 2026 on or before 12:00 noon.***
5. In case the last date of obtaining and submission of the EoI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
6. EoI will be assessed based on ***Qualification 40% and Experience 60%*** of the consultant. Based on evaluation of EoI, only shortlisted individual consultant will be invited to submit technical and financial proposal through a request for proposal.
7. The selection shall be done on quality and Cost-based selection method: Technical 80% and Financial 20%.
8. The minimum score to pass the EoI is ***70.***



Standard Expression of Interest (EOI) Document for Shortlisting of Individual Consultants for Consulting Services

Procurement of Consulting Services (For National Consulting Services)

**Issued By:
Department of Local Infrastructure Development
(DoLID)**

October 2026

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Standard EoI Document

PREFACE

1. This Standard Expression of Interest (EOI) document has been prepared by Public Procurement Monitoring Office of Government of Nepal (GoN) for the use by its implementing agencies including the procurement entities of Government Ministries, Departments, Authorities and Government owned corporate bodies for short listing of Individual consultants. The EOI document can be used for short listing of consultants for Quality and Cost-Based Selection (QCBS), Quality-Based Selection (QBS), Fixed Budget Based Selection (FBS), Least Cost Selection (LCS) and Consultant's Qualification Selection (CQS).
2. This Preface and notes provided for the procurement entity in this EOI document should be deleted.
3. EOI evaluation weightage range given in this document should be deleted and assignment specific weightage within the given the range should be provided while issuing the EOI document.





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Expression of Interest (EOI)

Procurement of Third Party Inspector for Steel Wire Ropes

Method of Consulting Service [National]

Project Name : *Procurement of Third Party Inspector for Steel Wire Ropes*
EOI : *DoLID/TBS/TPI/2083-84*
Office Name : *Trail Bridge Section, DoLID*
Office Address : *Shreemahal, Pulchowk, Lalitpur*
Issued on :

Financing Agency: Government Budget



Standard EoI Document **Abbreviations**

CV	-	Curriculum Vitae
DO	-	Development Partner
EA	-	Executive Agency
EOI	-	Expression of Interest
GON	-	Government of Nepal
PAN	-	Permanent Account Number
PPA	-	Public Procurement Act
PPR	-	Public Procurement Regulation
TOR	-	Terms of Reference
VAT	-	Value Added Tax

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A. Request for Expression of Interest

*Government of Nepal
Department of Local Infrastructure Development (DoLID)
Trail Bridge Section*

Date: _____

Name of Project: Procurement of Third Party Inspector for Steel Wire Ropes

1. Government of Nepal (GoN) has allocated fund **towards the cost of Procurement of Third Party Inspector for Steel Wire Ropes and Bulldog Grips** and intends to apply a portion of this **fund** to eligible payments under the Contract for which this Expression of Interest is invited for **National consulting service**.
2. The **Trail Bridge Section, DoLID** now invites Expression of Interest (EOI) from eligible Individual consultant to provide the following consulting services: **Inspection of 361 reels of Steel Wire ropes of different sizes**.
3. Interested eligible consultants may obtain further information and EOI document free of cost at the **Trail Bridge Section, DoLID, Shreemahal, Pulchowk, Lalitpur** during office hours on or before **[insert date and time]** or visit the client's website [<https://doli.gov.np/>].
4. Expressions of interest shall be delivered manually to the **Trail Bridge Section, DoLID, Shreemahal, Pulchowk, Lalitpur** on or before **[insert date and time]**.
5. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
6. EOI will be assessed based on **Qualification [40%] and Experience [60%]** of the consultant. Based on evaluation of EOI, only shortlisted consultants will be invited to submit technical and financial proposal through a request for proposal.
7. The selection shall be done on **Quality and Cost Based Selection** method: **Technical 80% and Financial 20%**.
8. Minimum score to pass the EOI is **70**.

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B. Instructions for submission of Expression of Interest

1. Expression of Interest may be submitted by any **Individual Consultant**.
2. Interested consultants must provide information indicating that they are qualified to perform the services (*descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 4 years and their location, experience in similar conditions, and general qualifications*).
3. The **Individual Consultant**, details of similar assignment experience, their location in the previous 4 years and bio data shall be considered for evaluation.¹
4. The assignment has been scheduled for a period of time for time based *[insert time, period in years and/or months]*. Expected date of commencement of the assignment is *[insert date]*.

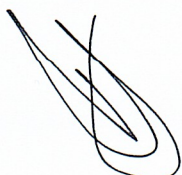
or

Task based: Inspection of 361 reels of Steel Wire ropes of different sizes.

5. A Consultant will be selected in accordance with the **Quality and Cost Based Selection** method.
6. Expression of Interest should contain following information:
 - (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by the consultant.
 - (ii) Applicants shall provide the following information in the respective formats given in the EoI document:
 - *EoI Form: Letter of Application (Form 1)*
 - *EoI Form: Applicant's Information (Form 2)*
 - *EoI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))*
 - *EoI Form: Qualification (Form 4)*
7. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EoI document.
8. The Expression of Interest (EoI) document must be duly completed and submitted **by mail/by hand/by courier in sealed envelope**.
9. The sealed envelope shall be marked as "EoI Application for Short-listing for the Third Party Inspection of Steel Wire Ropes. The Envelope shall also clearly indicate the **name and address of the Applicant**."²
10. The completed EoI document must be submitted on or before the date and address mentioned in the **"Request for Expression of Interest."** In case the submission falls on public holiday the submission can be made on the next working day. Any EoI Document received after the closing time for submission of proposals shall not be considered for evaluation.

¹ Delete if EoI is not called for person.

² In case of option "electronically only" delete this paragraph





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C. Objective of Consultancy Services or Brief TOR

[Provide detail objectives of the consultancy services with expected deliverables or alternatively provide Brief TOR]

Standard EOI Document

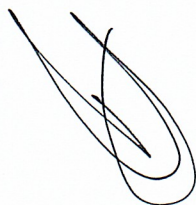
D. Evaluation of Consultant's EOI Application

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

i) Eligibility & Completeness Test	Compliance
VAT/PAN Registration (<i>for National consultants only</i>)	
Tax Clearance/Tax Return Submission/Letter of Time Extension for Tax Return Submission [<i>FY 082/083</i>] (<i>for National consultants only</i>)	
The consultant who is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be an eligible consultant.	
EOI Form 1: Letter of Application	
EOI Form 2: Applicant's Information Form	
EOI Form 3: Experience (3(A) and 3(B))	
EOI Form 4: Qualification	

ii) EOI Evaluation Criteria	Insert Minimum Requirement if Applicable	Remarks
A. Qualification		
<i>Qualification</i>	<i>Bachelors degree in Civil or Mechanical Engineering</i>	
B. Experience		
<i>General Experience</i>		
<i>Specific experience of the Individual Consultant within last 4 years.</i>		
<i>Similar Geographical experience of the Individual Consultant</i>		

Note: In Case, a corruption case is being filed to Court against the Individual Consultant, EOI shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.






Standard EoI Document

E. EOI Forms & Formats

Form 1. Letter of Application

Form 2. Applicant's information

Form 3. Experience (*General, Specific and Geographical*)

Form 4. Qualification

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke.

A smaller, more compact handwritten signature in black ink, featuring a prominent vertical stroke and a few loops.



Standard EoI Document
1. Letter of Application

(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date:

To,

Full Name of Client: _____

Full Address of Client: _____

Telephone No.: _____

Fax No.: _____

Email Address: _____

Sir/Madam,

1. Being duly authorized to apply for this EoI (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by **[Insert name of Client]** as Consultant for **{Insert brief description of Work/Services}**.
2. Attached to this letter are photocopies of original documents defining:
 - a) the Applicant's legal status;
 - b) the principal place of business;
3. **[Insert name of Client]** and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. **[Insert name of Client]** and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.³
5. All further communication concerning this Application should be addressed to the following person,

[Person]

[Company]

[Address]

[Phone, Fax, Email]
6. I declare that, we have no conflict of interest in the proposed procurement proceedings and have not

³ Applications by joint ventures should provide on a separate sheet, relevant information for each party to the Application.



Standard EoI Document

been punished for an offense relating to the concerned profession or business and have not been declared ineligible.

7. I further confirm that, I am not engaged to prepare the TOR for any ensuing assignment resulting from the work product under this assignment and accept to be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

Signed

:

Name

:



Standard EoI Document

2. Applicant's Information Form

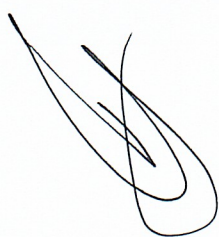
1. Date of Registration / Commencement of Business (*Please specify*):
2. Country of Registration:
3. Telephone No; Fax No; E-Mail Address
4. Name of Authorized Contact Person / Designation/ Address/Telephone:

3. Experience

3(A). General Work Experience

(Details of assignments undertaken.)

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried out
1.						
2.						
3.						
4.						
5.						
6.						
7.						




Standard EOI Document

3(B). Specific Experience

Details of similar assignments undertaken in the previous four years

Assignment name:	Approx. value of the contract (in current NRs; US\$ or Euro) ⁴ :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment: Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.	

Consultant's Name: _____

⁴ Consultant should state value in the currency as mentioned in the contract




3(C). Geographic Experience

Experience of working in similar geographic region or country

No	Name of the Project	Location (Country/ Region)	Execution Year and Duration
1.			
2.			
3.			
4.			
5.			
6.			
7.			




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4. Qualification

SN	Qualification	Year of certification	Name of the Institution
1			
2			
3			
4			
5			

(Please insert more rows as necessary)




Terms of Reference (ToR) for Steel Wire Ropes Third Party Inspector

Trail Bridge Sector wide Approach

1. Background

Trail bridges play a crucial role in Nepal's rural infrastructure, providing essential connectivity and safe access to remote communities. Steel wire ropes are the key load-bearing component of trail bridges. The Government of Nepal, through the Ministry of Infrastructure Development (MoID) and the Department of Local Infrastructure Development (DoLID) Trail Bridge Section, has been procuring steel wire ropes from international manufacturers via competitive bidding, as there are no local wire rope manufacturers in Nepal.

Steel wire ropes are the major load bearing component of trail bridges, so it is very important to be assured that the procured wire ropes meet the required specifications as well as the manufacturing process complies with specified codes and standards. The manufactured ropes are then inspected by the third party inspector through random sampling. Once the wire ropes are inspected and conformed meeting the specifications, Dispatch Clearance Report (DCR)) is issued and the wire ropes are dispatched from the manufacturer and delivered to warehouses in Nepal. Upon delivery, these ropes undergo a final inspection to ensure that the delivered wire ropes are the same as reported in the DCR. This inspection is conducted by a Third Party Inspector who verifies that the goods conform to the required specifications both at the manufacturer's factory and the same is delivered at the warehouses in Nepal and issues Post Delivery Inspection Report (PDI).

So, DoLID intends to procure Third party inspector to carry out inspection of steel wire ropes to ensure the quality of procured wire ropes. For this, DoLID intends to hire an Individual Consultant (referred to as "the inspector") to inspect and verify the quality of the raw materials, and steel wire ropes at the manufacturer's test laboratory as well as in the warehouses in Nepal.

2. Objectives

The primary objectives of this assignment are to:

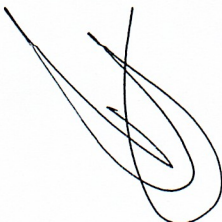
- To assure that the quality of the material confirms the specification.
- To assure that the production process complies with the approved standard processes.
- To assure that the goods delivered at the warehouses are the same wire ropes that were inspected at manufacturer's yard.

3. Scope of Work

The Inspector shall conduct the inspection of 361 wire rope reels. The goods to be tested should be selected through random sampling. The number of samples shall be as per clause 3.7. The inspection will be carried out in the manufacturing factory before dispatching the wire ropes, and at the warehouses after delivery in Nepal.

Steel Wire Ropes Third Party Inspection includes:

1. The inspector shall witness testing of raw materials and the wire ropes at the manufacturer's test laboratory. The tests shall cover all requirements as mentioned in



the specifications. The inspector has to certify that the materials and wire ropes conform to the specifications.

2. The tests shall cover:
 - a. The raw materials used during different stages of production i.e. raw materials of wires, zinc for galvanization, lubrication, etc.
 - b. Size of wires, and wire ropes.
 - c. Breaking Load of wires & wire ropes
 - d. Modulus of elasticity
 - e. Galvanization of wires- zinc coating, uniformity and adherence
 - f. Lubrication
 - g. Pre-stretching of wire ropes
3. The inspector has to confirm that the length of wire ropes as mentioned on the reel is true and correct and there is/are no cut piece/s, no kinks or loose wires in any reels.
4. The inspector has to give special care to galvanization. Wires should be hot dip galvanized.
5. The inspector shall inspect and certify that the manufacturing arrangement and processes assure the quality requirements and the specifications particularly galvanization, lubrication and pre-stretching.
6. Quality of manufactured wire ropes should be assured through detail investigation of quality control records of the Manufacturer. In addition, tests shall be carried out on random samplings as per norms and standard. The test shall include all tests as clause 3.2 above. Lubrication should be done in two stages, i.e. 1st lubrication during stranding and 2nd lubrication during wire rope closing. "PRE-STRETCHING" has to be tested by reloading on the pre-stretching bed the reel ready for dispatch. Pre-stretching should be done with cyclic loading as prescribed in specification, which differs to usual practice of the Manufacturer. Sample for all tests, including pre-stretching, shall be 10% (this will be agreed on case-to-case basis) of total reels.
7. Sampling should be done according to the size and number of reels (for example: if the number of 32mm diameter wire ropes under particular inspection lot is 23, its 10% is 2.3, but the sample selected should be to the nearest upper whole number i.e. 3).
8. The inspector shall also inspect the steel reels and certify that the goods are exactly as per the requirement of the packaging as per Technical Requirements of the contract "Procurement of steel wire ropes".
9. The whole lot of production shall be rejected if any of the test results fail from the sample testing.
10. The 1st hand report of compliance or non-compliance after inspection and sample test shall be submitted immediately to the Employer before issuing the dispatch clearance report (DCR).



11. The inspector shall also make post-delivery inspection, i.e. after delivery at the warehouse, to confirm that the materials delivered are the same what he/she had inspected at the factory.

12. The Inspection Report shall contain:

- i. Photographic evidence of the tests being conducted.
- ii. All test reports with test values.
- iii. A concise and brief summary of the approach and procedures applied for conducting the testing and quality inspection.

4. Timeframe

The contract will be task-based contract. The inspector shall conduct the inspection of 361 wire rope reels. The inspection shall be done in 3 lots. The lot wise inspection shall start when the manufacturer issues "Request for inspection" letter to Trail Bridge Section and the section consequently issues letter to the inspector.

5. Required Expertise

The consultant should have:

- Bachelor's degree in Mechanical or Civil Engineering, preferably Master's degree, from a recognized University/Institution.
- Experience of at least 15 years in infrastructure development, particularly in infrastructure planning, design, construction and management.
- Minimum experience of 4 years in infrastructure development that requires steel wire ropes as the main component.

6. Reporting and Coordination

The inspector shall submit the following:

- i. Test reports of steel wire ropes with all required details.
- ii. DCR with the details of each reel of steel wire ropes.
- iii. Post-delivery inspection report.

7. Mode of Payment

The payment shall be made as per Bill of Quantities.

- For Remuneration: The payment shall be done on the basis of number of reels inspected during each lot.



-70% upon submission of the DCR.
-30% upon submission of the PDI Report.

- The Lump Sum amount shall be paid proportionately as per the number of reels inspected in each lot.
- The Provisional Sum amount shall be paid as per actual after each lot inspection.

The factory for inspection of 179 reels for Package-1 and 182 reels for Package-2 under contract number ICB/TB/WR/2026-27 is presumed to be within India (for all 361 reels).

- It is expected to complete the inspection of the stated reels in 3 lots for each package i.e the inspector has to visit the factory 3 times for the specified number of reels stated in the letter from Trail Bridge Section for each lot and has to carry out PDI at warehouses for the same.
- PDI shall be carried out in 5 different warehouses- Itahari, Amlekhgunj, Pokhara, Nepalgunj, and Surkhet.

8. Selection Method

The consultant shall be selected following Individual Consultant Selection method set forth in Public Procurement Regulation 2064, rule 70 (3f) and Quality and Cost based Selection method (PPR rule 71(4a)) of Government of Nepal.

9. Taxation

The Consultant shall be fully responsible for all taxes as per rules of Government of Nepal. The Consultant must be registered in the PAN/VAT as per the legal provision of the government. The consultant will be responsible for the costs of the premium of any insurance plan he/she takes up.

10. Agreement

The Consultant shall be required to enter into an agreement with the Department of Local Infrastructure (DoLID) on a task-based contract.

