

Invitation for Sealed Quotation



Name of the Office: Department of National ID and Civil Registration

Address of the Office: Singhadurbar, Kathmandu Kathmandu Kathmandu

Invitation for Sealed Quotation for the procurement of Replacement for Faulty Spare Parts for Entrust Data Card MX6100 (MXX610770) NID Card Personalization Machine

Sealed Quotation No: DoNIDCR/SQ/2083-84-1

Date of Publication : 06-08-2026

1. The Department of National ID and Civil Registration invites sealed quotations from registered Suppliers for the Procurement of Replacement for Faulty Spare Parts for Entrust Data Card MX6100 (MXX610770) NID Card Personalization Machine.
2. Eligible Suppliers may obtain further information and inspect the Sealed quotation Forms at the office of Singhadurbar, Kathmandu Kathmandu Kathmandu , 4211561, , dg@donidcr.gov.np.
OR
[may visit PPMO website www.bopatara.gov.np.]
3. If hard copy is allowed then a complete set of Bidding Documents may be purchased from the office Department of National ID and Civil Registration Singhadurbar, Kathmandu Kathmandu Kathmandu and the office Department of National ID and Civil Registration Singhadurbar, Kathmandu Kathmandu Kathmandu by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs.0.0 till 14-08-2026 12:00 during office hours.
4. Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GP i.e www.bopatara.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account
 - i. Name of the Bank :Everest Bank Ltd.
 - ii. Name of Office :Department of National ID and Civil Registration
 - iii. Office Code no :314013501
 - iv. Office Account No :00100106200000
 - v. Rajaswa (revenue) Shirshak No :14259
5. Sealed bids must be submitted to the office Department of National ID and Civil Registration Singhadurbar, Kathmandu Kathmandu Kathmandu by hand or through e-GP system i.e www.bopatara.gov.np/egp on or before 14-08-2026 12:00. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 14-08-2026 14:00 at the office of Department of National ID and Civil Registration Singhadurbar, Kathmandu Kathmandu, Kathmandu Bagmati Province Nepal.
Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of 45200 , which shall be valid for 30 days beyond the validity period of the bid (i.e. [Refer Clause ITB 20.1]). If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No.[1960100102030000] at [Rastriya Banijya Bank Ltd. , Singhadurbar , Kathmandu, Bagmati Province, Kathmandu] and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission
8. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.