



Government of Nepal
Ministry of Communication and Information Technology
Department of Printing
Singhadurbar, Kathmandu

Invitation for Electronic Bids for the procurement of Printing Paper and Stationery items

IFB No. *DOP/G/NCB/ISIE/2081/082/01*

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1. The **Department of Printing (DoP)** invites *electronic* bids from eligible bidders for the **procurement of printing papers and Stationery Items** under National competitive bidding procedures specified in Public Procurement Act and Regulations. The name and identification of the contract are as follows:

<i>Name of Procurement</i>	<i>Bid Security NRs.</i>	<i>Document Fee NRs</i>
<i>Supply & delivery of printing paper and Stationery items</i>	<i>4,75,000/-</i>	<i>3,000/-</i>

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **DoP, Singhadurbar, Kathmandu**, **Tel.: +977-01- 4211695, Email: info@dop.gov.np** of office or may visit PPMO's e-GP system <https://www.bolpatra.gov.np/egp>
3. Bidding documents is available online and can be downloaded from e-GP system www.bolpatra.gov.np/egp. Interested bidders shall register in the e-GP system and deposit the cost of bidding document in the following bank.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Rastriya Banijya Bank

Name of Office: Department of Printing, Singhadurbar

Office Code.: 358013501

Revenue Account.: 1000100200010000

Revenue Head: 14229

Dharauti Account No: 1960100102030000 (In case of Bid Security in Cash)

4. Interested Bidders shall submit the electronic Bids through www.bolpatra.gov.np/egp to the above office of **DoP, Singhadurbar** on or before **12:00 hour on 8 September 2024**. Bids received after this deadline will be rejected.
5. Bids shall be opened in the presence of bidder's representatives who choose to attend **13:00 hour on 8 September 2024** at the office of **DoP, Singhadurbar**. Bids must be valid for a period of *90 days* counting from the day of bid opening and must be accompanied by bid security as specified above which shall be valid for minimum 30 days beyond the bid validity period.
6. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
7. The Goods and Related Services are grouped in package. Bids on individual item is not permitted.