



Government of Nepal
Ministry of Agriculture, Forests and Environment
Department of Plant Resources
Thapathali, Kathmandu



Letter of Technical Co-operation

BETWEEN

THE DEPARTMENT OF PLANT RESOURCES,

The Ministry of Agriculture, Forests and Environment

AND

GREENHOOD NEPAL

ON COOPERATION CONCERNING

**ORCHIDS CONSERVATION AND MANAGEMENT
ACTION PLAN**

LETTER OF TECHNICAL CO-OPERATION BETWEEN

The **Department of Plant Resources** (hereinafter referred to as "**DPR**") and the **Greenhood Nepal** (hereinafter referred to as "**Greenhood**"; hereinafter collectively referred to as "**Sides**" and individually referred to as "**Side**"), unless otherwise described, for collaboration in preparation of the **Orchids Conservation and Management Action Plan** for long term protection and sustainable management of orchids in Nepal as per the decision of Ministry of Agriculture, Forests and Environment (MoAFE).

PREAMBLE

This Letter of Technical Co-operation is entered into between **DPR**, a Government organization engaged in the documentation, conservation, research, and sustainable utilization of plant resources, and **Greenhood**, a non-governmental organization actively engaged in the research, study, and conservation of threatened and neglected biodiversity in Nepal,

Recognizing the common interests of the Sides in study and research in biodiversity conservation;

Acknowledging the importance of technical collaboration for preparation of **Orchids Conservation and Management Action Plan** for the long-term conservation and sustainable management of orchids in Nepal;

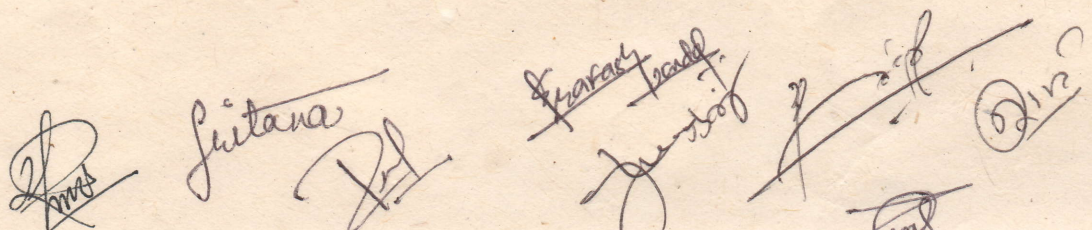
Desiring to strengthen cooperation through the exchange of technical knowledge, information, expertise and other mutually agreed activities;

now, therefore, the Sides agree to cooperate in this Letter of Technical Co-operation in accordance with the following provisions:

PARAGRAPH I

OBJECTIVE

This Letter of Technical Co-operation provides the framework for the development of the Orchids Conservation and Management Action Plan (hereinafter referred to as the "**Activity**"), which is intended to guide the conservation and sustainable management of orchids in Nepal, unless otherwise specified.

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PARAGRAPH II

SCOPE OF COOPERATION

The scope of cooperation under this Letter of Technical Co-operation may include, but not limited to, the following:

1. Establishing need-based collaborative activities for the conservation, research, documentation and sustainable management of plant biodiversity.
2. Exploring approaches for the conservation of orchids while promoting their sustainable use and management.
3. Preparing the Orchids Conservation and Management Action Plan for Nepal in collaboration with relevant experts and stakeholders, including provincial and local governments, community forest user groups, protected area management authorities, academic and research institutions, and the CITES Scientific and Management Authorities for Flora.
4. Conducting stakeholder consultations, workshops and technical meetings necessary for preparation of the Action Plan.
5. Collaborating in any other mutually agreed activities related to plant biodiversity conservation and management.

PARAGRAPH III

FORMS OF COOPERATION

Within the scope of co-operation set forth in Section II, the Sides may undertake the following forms of co-operation:

1. Coordinating with the proposed Steering Committee and Technical Committee to facilitate the preparation and implementation of the Activity.
2. Preparing a work plan for the Activity.
3. Organizing multi-stakeholder workshops to facilitate consultation, exchange of information, and the collection of constructive feedback necessary for the preparation of the Orchids Conservation and Management Action Plan.
4. Sharing relevant technical information, research findings, and available data related to orchid conservation and management.

5. Mobilizing experts and stakeholders to provide technical inputs during the preparation of the Action Plan.

PARAGRAPH IV

PARTICIPANTS

1. **On the DPR Side**, staff members and researchers nominated by the Department of Plant Resources (DPR) shall participate in the Activity.
2. **On the Greenhood Side**, staff members, researchers, and other personnel nominated by Greenhood Nepal shall participate in the Activity. By mutual agreement of the sides, representatives from the IUCN SSC Orchid Specialist Group or other relevant experts may also be invited to participate as technical advisors or collaborators.
3. **Any other collaborating institution** intending to participate in the Activity may be included only upon the prior mutual written agreement of the Sides.

PARAGRAPH V

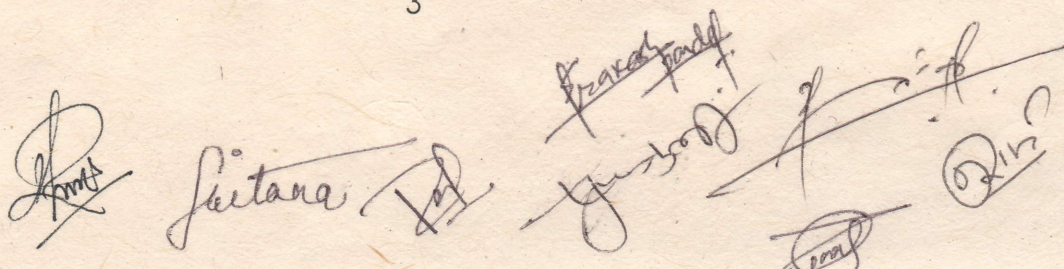
ROLES AND RESPONSIBILITIES

For effective implementation of this Letter of Technical Co-operation, both Sides shall meet and coordinate as required.

1.DPR

DPR shall:

- a. Provide overall technical guidance and coordination.
- b. Coordinate with relevant government agencies and stakeholders.
- c. Nominate technical personnel for the activities.
- d. Review technical reports and draft documents.
- e. Facilitate meetings of the Steering Committee and Technical Committee.
- f. Review, finalize and submit the completed Action Plan to the Ministry of Agriculture, Forests and Environment.

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2. Greenhood Nepal

Greenhood shall:

- a. Coordinate the overall process of preparation of the Action Plan.
- b. Prepare a detailed work plan in consultation with DPR.
- c. Organize stakeholder consultation workshops jointly with DPR.
- d. Compile, analyze, and maintain project information and databases.
- e. Submit periodic progress reports to DPR.
- f. Ensure Prior Informed Consent (PIC), where applicable, and comply with relevant laws, regulations and policies during data collection.
- g. Mobilize technical and financial resources required for preparation, publication and dissemination of the Action Plan.
- h. Prepare the draft Action Plan and submit the final document to DPR for review.

3. Joint Responsibilities

The Sides shall jointly:

- a. Review implementation progress periodically.
- b. Share technical information and research findings.
- c. Ensure scientific quality of the Action Plan.
- d. Promote future collaboration for conservation of threatened plant species.
- e. Complete the proposed activities within the agreed timeframe.

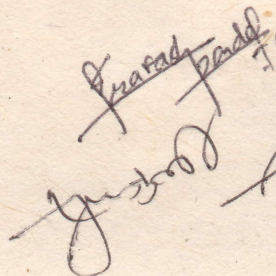
PARAGRAPH VI

IMPLEMENTATION

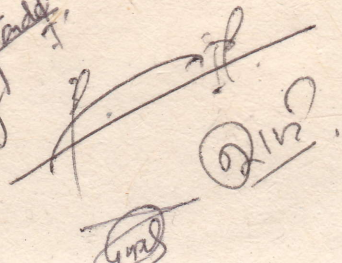
1. The Sides shall maintain close coordination throughout implementation of activities, including the activity as stated in Paragraph II.
2. Joint review meetings shall be organized periodically to:
 - a. assess implementation progress;
 - b. resolve technical issues;
 - c. review work plans;
 - d. recommend improvements; and



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- e. identify future collaborative opportunities on any other threatened species if deemed necessary

PARAGRAPH VII

FINANCIAL ARRANGEMENT

Activities under this Agreement shall be implemented subject to the availability of financial resources.

Greenhood shall make reasonable efforts to secure financial and technical support required for the Preparation of the Action Plan. **DPR** may provide letters of technical support, where appropriate, to facilitate resource mobilization. Information relating to funding sources, donors and expenditures shall be shared transparently between the Sides as required. DPR shall not be liable for any legal litigation subject to the expenditure done by Greenhood in joint project. DPR shall not bear any financial liability.

PARAGRAPH VIII

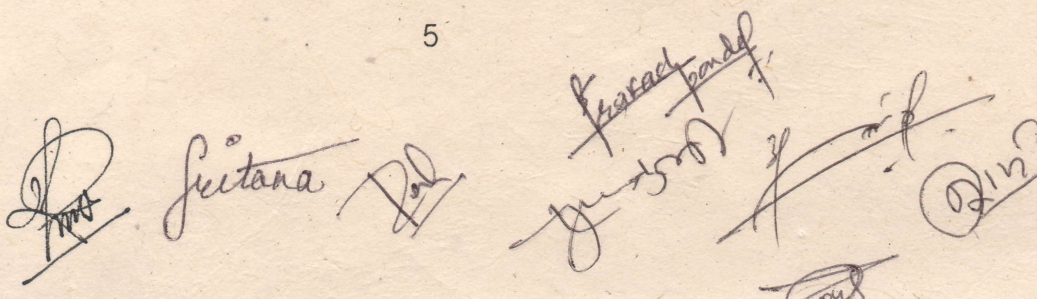
INFORMATION SHARING AND CONFIDENTIALITY

1. The Sides agree to exchange relevant technical information necessary for implementation of this Letter of Technical Cooperation.
2. All unpublished data, reports, databases, maps and other information generated under this cooperation shall remain confidential unless otherwise agreed in writing.
3. Data and information collected and created within the scope of this agreement are kept confidential and not handed over to other third Sides without prior approval from both Sides.

PARAGRAPH IX

MONITORING AND REPORTING

1. Greenhood Nepal shall submit periodic progress reports to DPR.
2. The Sides shall jointly review implementation progress and evaluate outputs at mutually agreed intervals.

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PARAGRAPH X
SETTLEMENT OF DISPUTES

1. Any disputes arising from the fulfillment, adaptation, and/or interpretation of this Letter of Technical Co-operation will be resolved in an appropriate manner through consultation between the Sides.
2. All cooperative activities carried out under this Letter of Technical Co-operation will be subject to applicable laws and regulations of the Nepal government and will be subject to the availability of personnel, funds and other resources of each side.

PARAGRAPH XI
MISCELLANEOUS

1. This Letter of Technical Co-operation reflects the intentions of the Sides to cooperate in good faith for orchids conservation in Nepal.
2. It is not intended to create legally binding obligations or financial liabilities on either Side and does not constitute a legally enforceable agreement.
3. All activities undertaken under this Letter of Technical Cooperation shall comply with the prevailing laws, regulations and policies of the Government of Nepal.

PARAGRAPH XII
ENTRY INTO EFFECT, AMENDMENT AND TERMINATION

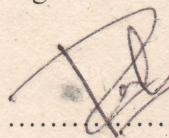
1. This Letter of Technical Co-operation shall come into effect on the date of its signature and shall remain in force for a period of two (2) years, unless terminated earlier by mutual written agreement of the Sides.
2. This Letter of Technical Co-operation can be extended for successive periods upon mutual consultations and good faith negotiation between the Sides.
3. Any Side may withdraw from this Letter of Technical Co-operation following notice, given to the other Sides no less than three (3) months prior to withdrawal.

4. Any dispute not agreed upon by any party shall be governed/settled as per the prevailing law of Nepal.
5. DPR shall not bear any legal liability that by any chance, arise during joint project implementation. However detailed reconnaissance shall be performed for the legal issues prior to the joint project formulation, project implementation and termination.
6. This Letter of Technical Co-operation may be modified by the written agreement of the Sides.

Signed in two original copies on this **22nd day of September 2026**, in the English language, each copy being equally authentic and one original copy shall be retained by each Side.

FOR
GREENHOOD NEPAL

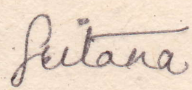
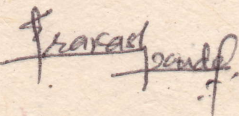
Signature




Reshu Bashyal

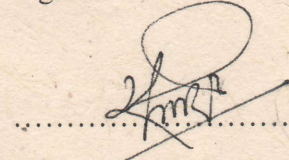
Research and Program Lead

Witness:

Kritana Bhandari 
Prakash Poudel 

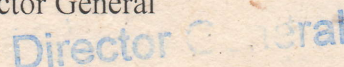
FOR
DEPARTMENT OF PLANT RESOURCES

Signature

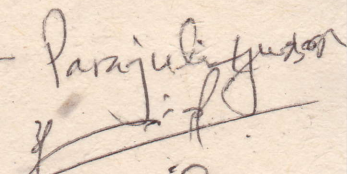
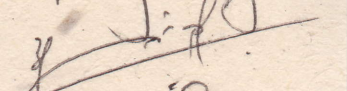
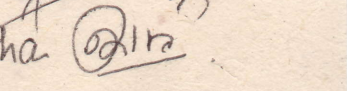

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Dr. Sanjeev Kumar Rai

Director General

Witness:

Mr. Raghu Ram Parajuli 
SANTOSH KC 
Nishanta Shrestha 
Gopal Sharma 

END