



Janak Education Materials Centre Limited

Sanothimi, Bhaktapur

Publication Date: May 24, 2026

Invitation for Electronic Bids No.: JEMC/NCB/Goods/29-2082/083

National Competitive Bidding (NCB)

1. The **Janak Education Materials Centre Limited** invites **electronic** bids from eligible bidders for the **Procurement of Spare Parts of Machine** under National competitive bidding – Single Stage Single Envelope procedures.

| IFB No. | Name of Contract | Bid Security Amount | Bid Document Fee |
|-----------------------------------|--|--|-----------------------------------|
| JEMC/NCB/Goods/29-2082/083 | Procurement of Spare Parts of Machine | NRs. 1,50,000.00 (One Lakh Fifty Thousands) | NRs. 3,000.00 (Three Thousand) |

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Janak Education Materials Centre Limited, Sanothimi Bhaktapur, Telephone no. 016630787 and 9851115087** or may visit PPMO egp system www.bolpatra.gov.np/egp.
4. Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: **Rastriya Banijya Bank Limited, Thimi.**

Name of Office : **Janak Sikchhya Samagri Kendra**

Office Account no.: **111010000004001**

5. Electronic bids must be submitted through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **12:00 PM on June 15, 2026**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **2:00 PM on June 15, 2026** at the office of **Sanothimi Bhaktapur**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **1,50,000**, which shall be valid for **30 days** beyond the validity period of the bid.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.