



महालेखा नियन्त्रक कार्यालय
Financial Comptroller General Office

नेपाल सरकार
अर्थ मन्त्रालय
महालेखा नियन्त्रक कार्यालय
अनामनगर, काठमाडौं

लिखित दरभाउपत्र आह्वान गरिएको सूचना

वेबसाइटमा प्रकाशित मिति- २०८३।२।२१

यस कार्यालय अन्तर्गत निवृत्तभरण व्यवस्थापन कार्यालयको लागि संलग्न दरभाउपत्र सम्बन्धी कागजातमा उल्लेख भए अनुसारका सूचना प्रविधि उपकरण आवश्यक भएकाले इच्छुक इजाजत प्राप्त आपूर्तिकर्ताले दरभाउपत्र सम्बन्धी कागजात डाउनलोड गरी भर्नुपर्ने विवरण भरी मिति २०८३।२।२५ गते कार्यालय समय भित्र बुझाउनु हुन यो सूचना प्रकाशित गरिएको छ।

१. दरभाउपत्र यस कार्यालयको ईमेल procurementunit@fcgo.gov.np मार्फत वा सिलबन्दी गरी कार्यालयमा बुझाउन सकिने छ।
२. दरभाउपत्रको साथ आ.व. २०८१।८२ को करचुक्ता प्रमाणपत्र, कम्पनी/फर्म दर्ताको प्रमाणपत्र, मु.अ.कर दर्ता प्रमाणपत्र अनिवार्य संलग्न गर्नुहोला।
३. लिखित दरभाउपत्र कागजातको प्रत्येक पानामा सहीछाप गर्नुहोला।
४. सामानको ब्राण्ड र मोडल अनिवार्य उल्लेख गर्नुहोला।

(खरिद इकाई)



Quotation DOCUMENT

for

The Procurement of Laptop, Printer, Scanner and Smart TV

Issued by:

Government of Nepal

Ministry of Finance

Financial Comptroller General Office

Anamnagar, Kathmandu

Bidder's Information Form

1.	Bidder's Legal Name	
2.	Bidder's Address:	
3.	Bidder's Country of Registration:	
4.	Bidder's Year of Registration:	
5.	Bidder's Legal Address in Country of Registration	
6.	Bidder's Authorized Representative Information: Name: Address: Telephone/Fax numbers: Email Address:	
7.	Bidder's Telephone/Fax numbers:	
8.	Bidder's Email Address:	
	Attached are copies of the following original documents. <input type="checkbox"/> 1. Firm Registration Certificate <input type="checkbox"/> 2. Authorization to represent the firm	

3. Price Schedule for Goods



Name of Bidder _____

Item	Description	Country of Origin	Quantity	Unit Price ¹ EXW		Total Price (in NRs) (cols. 4x5)
				(in NRs)		
				In Figure	In Words	
1	2	3	4	5		4x5=6
1	Laptop (as per attached Specification)		1			
2	Printer (as per attached Specification)		3			
3	Scanner (as per attached Specification)		5			
4	Smart TV (as per attached Specification)		1			
Total						
VAT						
Grand Total						

Note: Unit price shall include all custom duties and taxes, transportation cost to the final destination and insurance cost.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Sealed Quotation for and on behalf of _____

Date: _____

¹ The price shall include all customs duties and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the item or the customs duties and sales and other taxes paid on the previously imported item offered ex warehouse, ex showroom, or off-the-shelf. These factors should not be entered separately.

Schedule of Requirements

Delivery and Completion Schedule



Number	Description	Quantity	Unit	Required Delivery Schedule (In Days/weeks/months from the date of signing the contract)	Bidder's offered Delivery date [In Days/weeks/months from the date of signing the contract]
1	Laptop (as per attached Specification)	1	No.	20 days	
2	Printer (as per attached Specification)	3	No.		
3	Scanner (as per attached Specification)	5	No.		
4	Smart TV (as per attached Specification)	1	No.		

Technical Specifications



1. Desktop Sheet-Fed Scanner (Qty: 5pcs)

Category	Requirement	Bidder's offered
Brand	To be specified by the bidder.	
Model	To be specified by the bidder.	
Type	Desktop Sheet-Fed Scanner	
Sensor	CMOS CIS 1-Line Sensor	
Optical Resolution	600 dpi	
Light Source	RGB LED	
Scanning Modes	Single-sided, Duplex (Front & Back)	
Interface	High-Speed USB 2.0	
Black & White Scan Speed	45 ppm / 90 ipm	
Color Scan Speed	30 ppm / 60 ipm	
Output Resolution	150 to 600 dpi	
Output Modes	Black & White, Grayscale (256-level), 24-bit Color, Advanced Text Enhancement	
Recommended Daily Volume	3,500 – 6,000 scans/day	
Document Width	50.8 – 216 mm	
Document Length	54 – 356 mm	
Long Document Support	Up to 3000 mm	
Paper Thickness	27 – 209 g/m ²	
Business Card Support	Supported	
Plastic Card Support	Supported (including embossed cards up to 1.4 mm)	
Passport Support	Supported via carrier sheet (up to 4 mm thick)	

2. 65" 4K Smart TV (Qty: 1pcs)

Category	Requirement	Bidder's offered
Brand	To be specified by the bidder.	
Model	To be specified by the bidder.	
Display Size	65-inch	
Resolution	3840 × 2160 (4K UHD)	
Design	Slim 3 Bezel-less Design	

Color Finish	Titan Gray	
Stand Type	Slim Feet Stand	
Wireless Connectivity	Wi-Fi 5, Bluetooth 5.2	
Ports	3 × HDMI (including eARC), USB, Ethernet (LAN), RF Input	
Additional Connectivity	Anynet+	
Operating System	Tizen OS	
Voice Assistants	Bixby, Alexa, Google Assistant	
Smart Features	Web Browser, SmartThings Support, Screen Mirroring, Sound Mirroring, AirPlay 2	
Gaming Features	Auto Low Latency Mode (ALLM)	
Broadcast Support	DVB-T2	
Processor	Crystal Processor 4K	
HDR Support	HDR10+, HDR	
Picture Enhancements	Mega Contrast, UHD Dimming, Contrast Enhancer, Ultra Clean View	
Viewing Mode	Filmmaker Mode	

3. Monochrome Laser Multifunction Printer (Qty: 3pcs)

Category	Requirement	Bidder's offered
Brand	To be specified by the bidder.	
Model	To be specified by the bidder.	
Type	Monochrome Laser Multifunction Printer (Print, Copy, Scan)	
Print Speed	Up to 18 ppm (A4)	
Print Resolution	Up to 1200 × 600 dpi	
First Print Out Time	Approx. 7.8 seconds	
Copy Speed	Up to 18 ppm	
Copy Resolution	Up to 600 × 600 dpi	
Scanner Type	Flatbed Color Scanner	
Scan Resolution	Optical 600 × 600 dpi (Enhanced up to 9600 × 9600 dpi)	
Input Tray Capacity	150 sheets	
Output Tray Capacity	100 sheets	
Supported Media	Plain Paper, Heavy Paper, Recycled	

Types	Paper, Labels, Transparencies, Envelopes	
Supported Paper Sizes	A4, A5, B5, Letter, Legal, Envelopes, Custom Sizes	
Connectivity	USB 2.0 High-Speed	
Supported Operating Systems	Windows, Mac OS X, Linux	
Memory	64 MB	
Monthly Duty Cycle	Up to 8,000 pages	
Display Panel	1-digit LED	
Power Consumption	Max 960W, Sleep Mode 1.4W	
Dimensions	372 × 276 × 254 mm	
Weight	Approx. 8.2 kg	
Noise Level	Low standby noise with moderate operating sound	
Additional Features	Toner Saver, ID Card Copy, 2-on-1 Copy, Automatic Image Refinement	

4. Laptop Specifications (Qty: 1pcs)

Category	Requirement	Bidder's offered
Brand	To be specified by the bidder.	
Model	To be specified by the bidder.	
Device Type	Laptop	
Processor	Intel® Core™ i5 or i7 (13th Gen)	
RAM	16 DDR4 SDRAM	
Storage	512GB PCIe NVMe SSD	
Display Size	13.3-inch	
Graphics	Integrated Iris Graphics	
Keyboard	Backlit with Fingerprint Reade	
Wireless Connectivity	Wi-Fi, Bluetooth	
Camera	Integrated HD Webcam	
Audio	Built-in Stereo Speakers	
Microphone	Integrated Digital Microphone	
Battery	Rechargeable Li-ion Battery	
Operating System	Windows 11	
Support		
Design	Portable Design	