



नेपाली राजदूतावास
EMBASSY OF NEPAL
2730 34TH PLACE N.W.
WASHINGTON, D.C. 20007

NOTICE OF INVITATION FOR BIDS

Date: April 30, 2026

No: DC/3/20/249

The Embassy of Nepal, 2730 34th Place, NW, Washington, DC 20007, invites sealed quotations from authorized and experienced firms/suppliers for the **Supply and Installation of Air Conditioning Units** in one of the Embassy's buildings located at 2131 Leroy Place, NW, Washington, DC 20008.

Scope of Work

The procurement includes the supply and professional installation of:

- **Total Units**: Seven (7) High-Efficiency Air Conditioning Units.
- **Configuration**: Multi-split system or equivalent capable of supporting fourteen (14) exit points (indoor units/vents) to ensure comprehensive cooling/heating across designated zones.

Eligibility Criteria

Bidders must be authorized & experienced firms/contractors with a valid business license in the United States of America.

Submission Requirements

Interested bidders are requested to submit their sealed quotations signed by authorized signatories of the firm containing:

- **Technical Specification**: Brand, model, BTU capacity per unit, energy efficiency rating (SEER), and a detailed layout for the 14 exit points.
- **Financial Proposal**: Total cost inclusive of the units, ductwork, labour, supply, installation, removal and environmentally compliant disposal of old AC Units exclusive of taxes.
- **Warranty**: Minimum one (1) year warranty on labour, onsite repairs and all installation-related defects. And Minimum five (5) year warranty on parts and compressors.
- **Work Schedule**: Plan and estimated timeline for carrying out the work.

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Site Inspection

Prospective bidders may visit the Embassy for a site inspection between 10:00 AM and 3:00 PM on business days by prior appointment. For site visit and inquiries, you may contact Mr. Raj Kumar Basnet, Third Secretary, Embassy of Nepal, Washington DC, at (202) 604-8921 or e-mail address: account@nepalembassyusa.org.

Deadline and Opening

- Submission Deadline: May 15, 2026, by 5:00 PM (EST).
- Submission Address: Embassy of Nepal, 2730 34th Place, NW, Washington, DC 20007.
- Opening Date: May 19, 2026 at 11:00 AM at the Embassy.

Terms and Conditions

The Embassy reserves the right to accept or reject any or all bids without assigning any reason.

Last date of submission of bids is May 15, 2026