



## Section I. Invitation for Sealed Quotation

Name of the Office: Office of the Prime Minister and Council of Ministers

Address of the Office: Singhadurbar, Kathmandu

### Invitation for Sealed Quotation for the procurement of Cleaning Services

Sealed Quotation No:04/SQ/CS/OPMCM/082/83

Date of first Publication: 17<sup>th</sup> Mangsir, 2082

1. The *Office of the Prime Minister and Council of Ministers* invites sealed quotations from registered suppliers for the Procurement of sanitary services.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the following address.  
Office: Office of the Prime Minister and Council of Ministers  
Address: Singhadarbar, Kathmandu  
Email: [info@opmcm.gov.np](mailto:info@opmcm.gov.np)  
Telephone: 01-5971000, 01-5971001, Extension: 1064, 1065, 1026  
Or may visit e-GP system: [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp)
3. Bidder shall submit their bid electronically and can download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

**Information to deposit the cost of bidding document in Bank:**

Name of the Bank: Rastriya Banijya Bank Ltd.

Name of Office: Office of the Prime Minister and Council of ministers

Office Code no.: 301003501

Office Account no.: 1000100200010000

Rajaswa (revenue) Shirshak no: 14229

Bid fee: Rs. 1000

4. *Sealed bids must be submitted to the e-GP system i.e [www.bopatra.gov.np/egp](http://www.bopatra.gov.np/egp) on or before 12:00 PM. on 3<sup>rd</sup> Poush, 2082. Bids received after this deadline will be rejected.*
5. *The bids will be opened in the presence of Bidders' representatives who choose to attend at 3<sup>rd</sup> Poush, 2082, 14:00 PM at the office of the Prime Minister and Council of Ministers, Singhadurbar, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of NRs. 45,000 (Forty five Thousand), which shall be valid for 30 days beyond the validity period of the bid i.e. 29<sup>th</sup> Falgun, 2082 . If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No.: 1960100102030000 Treasury Controller Office Payment Centre No.4 at Rastriya Banijya Bank Ltd. and submit the receipt of the deposited amount of cash along with the Sealed Quotation.*
6. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.