

# B.P. KOIRALA MEMORIAL CANCER HOSPITAL

Bharatpur, Chitwan, Nepal

P.O. Box: 34, Tel.: 056-597005, Website: [www.bpkmch.gov.np](http://www.bpkmch.gov.np)

Ref. No. 2322/082/083

Date: 2082/12/09

## Vacancy Announcement

B.P. Koirala Memorial Cancer Hospital is seeking a qualified Nepali professional to support **nutritional management in our cancer patients (OPD and inpatient wards)**. The role focuses on ensuring comprehensive nutritional care, education, and **support for children with cancer and their families**.

**Job title: Nutritionist (Nutrition Officer)**

**Number: one (1) on contract basis**

**Job Location: Department of Pediatrics Oncology, B.P. K. M. Cancer Hospital, Bharatpur, Chitwan**

Requirements	Essential
<b>Educational/Professional Qualifications</b>	Bachelor in Nutrition and Dietetics or Equivalents
<b>Experience</b>	<ul style="list-style-type: none"><li>• Experience and knowledge of working in a hospital setting with at least one year of experience.</li><li>• Experience of working in the field of nutrition, and in the field of chronic diseases specially cancer</li><li>• Experience of working with a diverse group of constituents, awareness and understanding of issues of privilege, oppression, and marginalized communities</li></ul>
<b>Skills/Attributes:</b>	<ul style="list-style-type: none"><li>• Basic clinical skills in nutritional assessment and intervention.</li><li>• Ability to have an impactful counselling skill.</li><li>• Self-awareness of one's own limitations and the awareness of when to seek support or advice from others</li><li>• Cultural awareness and respect for the religious and cultural diversity of children and their families</li><li>• Proven ability to communicate sensitively and effectively at all levels, both verbally and in writing</li><li>• Ability to challenge where necessary</li><li>• Ability to deal with stressful situations and offer appropriate support to others</li><li>• Time management and organizational skills</li><li>• Desire to develop skills in this field</li><li>• Understanding of data protection and the ability to maintain confidentiality</li><li>• Supportive, Team Player and Resourceful</li></ul>
<b>Desirable</b>	Experience of working in a hospital setting for more than a year.
<b>Technical skills:</b>	Computer literate Experience of Microsoft Office Packages Experience of working with databases

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<b>Key Roles and Responsibilities</b>	<ul style="list-style-type: none"><li>• Provision of nutritional care and education for inpatient and outpatient at BPKMCH.</li><li>• Perform initial nutrition assessments and follow up monitoring.</li><li>• Supervising and coordinating all nutritional interventions.</li><li>• Assessing nutritional supplements and modifying as appropriate.</li><li>• Development of nutritionally-dense homemade supplements either for oral intake or use through nasogastric tubes.</li><li>• Patient communication, recruiting and recording.</li><li>• Provide the records to the hospital administration as per need.</li><li>• Documentation of patient visits/lab reports.</li><li>• Documentation of patient and parent consents/waivers.</li><li>• Attending weekly/bimonthly clinical care meetings with IIPAN global network.</li><li>• Preparing monthly progress reports and updates and circulate with the BPKMCH.</li><li>• Other duties as assigned by hospital administration.</li></ul>
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**Contract Duration:** Six months with possible extension

**Term:** Full Time

**Personal Specifications**

Interested Candidate should send CV, including a scanned copy of the highest degree awarded, a description of previous experience and a covering letter mentioning the interest in this project to [directorbpkmch@gmail.com](mailto:directorbpkmch@gmail.com) or submit the documents in the printed form to the administration section of BPKMCH, Bharatpur, Nepal. Application should be submitted no later than Chaitra 23, 2082.

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Dr. Shivaji Poudel  
Executive Director