



नेपाली राजदूतावास

EMBASSY OF NEPAL

2730 34th PLACE, N.W.
WASHINGTON, D.C. 20007

Vacancy Announcement

(Published on August 5, 2026)

The Embassy of Nepal, Washington, D.C. announces the vacancy for the following position with the following requirements.

Light Vehicle Driver 1 (One)

1. Requirements:

- Education: General reading and writing
- Language: Nepali or English
- Experience: Minimum 2 years of driving experience, prior experience in similar office will be an added advantage.
- Valid U.S. light motor vehicle driving license.

2. Contract Period: One Year (Can be renewed on performance basis)

3. Mode of Selection: Short listing, practical and interview

4. Salary and other Facilities: As per the Embassy's Rules

5. Job Description:

- Driving office vehicles as per the need of the Embassy
- Transporting goods/letters to and from relevant offices
- Picking up and seeing off official visitors
- Assisting in Visa/ Protocol/Passport/Consular matters
- Except as otherwise provided herein, the Embassy may be assigned to any job/work as per the requirements of the Embassy.

Interested and qualified candidates who meet the above-mentioned criteria are requested to submit the following to apply@nepalembassyusa.org by August 12, 2026.

- Application letter
- Copy of Identity document (national ID card, passport)
- Copy of valid U.S. Driving License
- Proof of U.S. legal immigration status (for application other than the U.S.citizens)

Only short-listed candidates will be contacted for further selection process.