Invitation for Sealed Bids

Janak Education Materials Centre Limited

Sanothimi, Bhaktapur, Nepal

Date of publication: October 8, 2026

Invitation for Bids No: JEMC/NCB/Goods/11-2083/84

1. The Janak Education Materials Centre Limited invites *sealed* bids from eligible bidders for the procurement of 5 MT Non Tearable UV Dull Paper under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Janak Education Materials Centre Limited, Sanothimi Bhaktapur, Telephone no. 9717592249 or may visit JEMC website https://janakedu.org.np
3. A complete *set* of Bidding Documents may download from https://janakedu.org.np or may be purchased from the office of Janak Education Materials Centre Limited, Sanothimi, Bhaktapur by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NPR *3,000/-* till October 28, 2026 during office hours *in the account as specified below*.

   Information to deposit the cost of bidding document in Bank:

   Name of the Bank: Rastriya Banijya Bank

   Name of Office: Janak Sikchhya Samagri Kendra

   Account no.: *1110100000004001*

4. Sealed bids must be submitted before 12:00 PM on October 29, 2026**.** Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 2:00 PM on October 29, 2026 at the office of Sanothimi Bhaktapur. Bids must be valid for a period of *90 days* from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. *100,000*/- which shall be valid for *30 days* beyond the validity period of the bid.
6. If the last date of purchasing and /or submission falls on a public holiday applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.