



Government of Nepal
Teachers Service Commission
Sanothimi, Bhaktapur

Invitation for Sealed Quotation for the the procurement of Office Goods

Publication Sealed Quotation No: SQ/01/TSC/2082-2083

Date of first: 2082/11/11

The Teachers Service Commission invites sealed quotations from registered Suppliers for the supply, delivery of Office Goods.

1. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Teachers Service Commission , Sanothimi, Bhaktapur.*
2. *A complete set of Bidding Documents may be purchased from the office Teachers Service Commission, Sanothimi, Bhaktapur by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, VAT Registration Certificate, Tax Clearance certificate of FY 2081/82 and should deposit the cost of bidding document **NRs. 1000.00** in the following account till **2082/11/25** during office hour.*

Name of the Bank: Nepal Bank Limited, Bhaktapur

Name of Office: Teachers Service Commission, Sanothimi, Bhaktapur

Office Code no. :350213303

Rajaswa (revenue) Shirshak no. : 14229

3. *Sealed bids must be submitted to the office Teachers Service Commission , Sanothimi, Bhaktapur by hand on or before **12:00 PM on 2082/11/26**. Bids received after this deadline will be rejected.*
4. *The bids will be opened in the presence of Bidders' representatives who choose to attend at **2082/11/26 on 14:00 PM** at the office of Teachers Service Commission , Sanothimi, Bhaktapur. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of **NRs 32000.00 (Thirty Five Thousand only)**, which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in **Deposit Account holder's Name: ka. 2.3- ko le ni ka bhaktaur Dharaut, Deposit Account No 0190100002003000001** at **Nepal Bank Limited, Bhaktapur** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.*
5. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered*
6. *as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
7. *The bidders submit the copy of company/firm registration certificate, VAT Registration Certificate, Tax Clearance certificate of FY 2081/82, power of attorney of signatory of bid and letter of Self Declaration.*
8. *The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.*