

Invitation for Bids

Government of Nepal (GoN)

Ministry of Information and Communication,

IFB No: MoIC/G/NCB/PG/2083-84/01

First Date of publication: 2083/05/18

The Ministry of Information and Communication invites bids from eligible bidders for the procurement of following *Stationary Goods* under NCB procedures. The name and identification of the contract are as follows:

Contract ID No.	Name of Procurement	Bid Security Amount (NRs.)	Bid Document Fee (NRs.)
MoIC/G/NCB/PG/2083-84/01	Supply and Delivery <i>Stationary Goods</i>	1,00,000/-	3,000/-

1. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **MoIC, Singhadurbar, Nepal**.
2. Bidding documents may be purchased from the office of **MoIC, Singhadurbar, Nepal** by eligible Bidders on the submission of a written application, along with the copy of *company/firm registration certificate* and upon payment of a non-refundable fee as specified above.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Everest Bank Ltd Name of Office: Ministry of Information and Communication

Office Code no. : 358003501 Office Account no.: 00100106200000

Rajaswa (revenue) Shirshak no. : 14229

3. Bids must be submitted along with the copy of Company/firm Registration Certificate, PAN/VAT Registration Certificate and Tax Clearance Certificate of Fiscal Year 2082/83.
4. Bids must be submitted to the office of **Ministry of Information and Communication, Singhadurbar, Nepal** on or before **2083/06/07 at 12:00 Noon**. Documents received after this

deadline shall not be accepted.

5. Bids shall be opened in the presence of supplier's representatives who choose to attend at 2:00 PM, **2083/06/07** at the procurement Unit of **MoIC, Singhadurbar, Nepal**.
6. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by bid security from Class A commercial bank, which shall be **valid for minimum 30 days** beyond the bid validity period.
7. If bidder wishes to submit the cash Security, the cash should be deposited in following Name of the Bank: Rastriya Banijya Bank, Singhadurbar
Account No.: 1960100102030000 Dharauti Ka-2.3
Name of Office: District Treasury Controller office, Payment Center 4, Singhadurbar, Nepal
Name of Deposit Office: Ministry of Information and Communication, Singhadurbar, Nepal
Office Code: 358003501

and submit the receipt of the deposited amount of cash along with the Bids.

8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
9. The bidders shall submit their modification or withdrawal in initial method of bid submission only. Modification or Withdrawal in other form shall not be accepted.
10. Pre-bid meeting shall be held at Ministry of Information and Communication, Singhadurbar, Nepal at **2083/ 05/ 30, 2 PM**.
11. Matters not covered by this notice shall be in accordance with Public procurement Act-2063, Public Procurement Regulations-2064 and their amendments.
12. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Bids without assigning any reason, whatsoever.
13. For more information, kindly contact:
Ministry of Information and Communication, Singha Durbar, Kathmandu. Telephone (During Office hours): 01-420 0450