



मदन भण्डारी स्वास्थ्य विज्ञान प्रतिष्ठान Madan Bhandari Academy of Health Sciences

(मदन भण्डारी स्वास्थ्य विज्ञान प्रतिष्ठान ऐन, २०७६ अन्तर्गत स्थापित)

बागमती प्रदेश, हेटौडा
को कार्यालय

पत्र संख्या :-

चलानी नं. :- Notice No: - 04

Date: 2082/04/12

Documents required for Application: Post-verification

(Notary Public verified copies of Original Documents are needed)

Lecturer/ Assistant Professor/ Associate Professor / Professor

1. All Academic degrees & Board Certificates of SLC or equivalent level & above.
2. Universities Equivalence Certificate for Nepalese candidates, who are studied in other Institutions.
3. Approval letter signed by respective program Head of Department, coordinator or Authorized Person.
4. All appointment and experience letters for concern subject/ specialty
5. Certificate of Council Registration - Nepal as well as Concerned Country, if applicable.
6. Curriculum Vitae can be submitted in the same field as for certificates.
7. Citizenship Certificate
8. Original Bank Voucher

Additional documents required for Lecturer/ Assistant Professor/Associate Professor/Professor

1. **Post Verification letter** at Lecturer level/Associate Professor Level whenever applicable if possible

2. **Original research articles** published in Peer Reviewed Journal.

- For **Professor**: 4 articles as Principal Author and 2 articles as Principal/Co-Author
- For **Associate Professor**: 2 articles as Principal Author and 2 article as Principal/Co-Author
- For **Assistant Professor** 1 article as Principal Author and 1 article as Principal/Co-Author
- For **Lecturer**: No experience and article but should be master degree register in relevant council/ professional
- Case study, review articles and thesis published as articles are not acceptable.
- Published articles should be relevant to the subject of specialty. Medical education related articles may be considered. Articles must meet the basic norms of research methodology. Date of research and place of study, ethical clearance must be mentioned in the article. In one journal issue, only one primary author and one co-author article will be acceptable.
- Hard Copy of the journal in which article has been published. (For publication in foreign journal, a PDF file of the journal can be considered.)

3. Teaching Experience Certificates.



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चलानी नं. :-

4. **Appointment as Lecturer**, assistant professor, associate professor and professor in TU, KU, NAMS, BPKIHS, PAHS, RAHS, KAHS and other universities is equivalent to Lecturer, assistant professor, associate professor and professor of MBAHS [Nepal Medical Council Accreditation Standards for the MBBS program 2017, Regulation for Postgraduate Medical Education (MD/MS programmes), (Those who have already faculties on concern position out of the MBAHS has not applicable above mention criteria) 2017].

5. In the case of a person who has obtained a doctorate or equivalent degree (DM, MCH) after graduation master degree, the require experience period will be reduced by two years, for the faculty who has obtained M.Phil degree the year of experience will be reduced by 1 year (for those who has done M. Phil/PhD, only PhD or equivalent degree will be counted).

- All the submitted documents/ certificates are acceptance or reject has solo authority to post-verification: chairman and members of committee.

1. Eligibility for the candidates:

- Professor - minimum 5 years teaching experience in the post of associate professor, total experience 10 years
- Associate Professor – minimum 3 years teaching experience in the post of assistant professor and minimum 2 years teaching experience in the post of lecturer or total 5 years' experience as lecturer.
- Assistant Professor- minimum 2 years teaching experience in the post of lecturer.
- Age of the applicants: As per Medical Education Commission

2. Make payment for post verification as follows:

- Bank's Name: Sanima Bank Limited, Hetauda
- Account number: 025010010001851
- Voucher in the name of: "Madan Bhandari Swasthya Bigyan Pratisthan"
- Voucher 'deposited by' field should contain the applicant's name.
- Amount:

Professor - NRS. 5000.00 (Five thousand)

Associate Professor - NRS. 3500.00 (Three thousand five hundred)

Assistant Professor – NRS. 2000.00 (Two thousand)

Lecturer - NRS. 1,500.00 (One thousand five hundred)

- Application submission Last date: 15 days from the date of Notice Publication (i.e. 2082/04/26)
- The application must be submitted in hard copy
- The amount paid is not refundable.
- Self Declaration Letter

Registrar Office
MBAHS

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